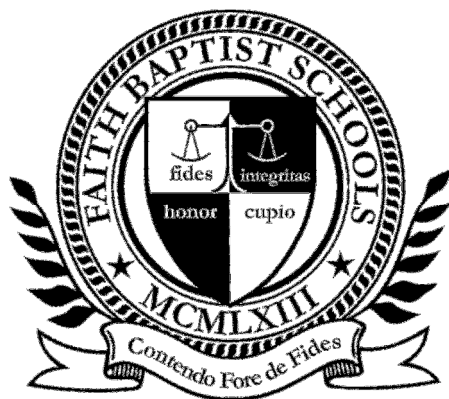


2011-2012
Junior & Senior High School
Parent/Student Handbook



Faith Baptist Schools

7644 Farralone Avenue · Canoga Park · California

Phone (818) 340-6131 · Fax (818) 592-0279

www.faithbaptistschools.com



Western Association of Schools and Colleges

Accrediting Commission for Schools

533 Airport Boulevard, Suite 200

Burlingame, California 94010

(650) 696-1060

“...earnestly contend for the faith which was once delivered to the saints.” Jude 3

Dear Parents,

In sending your child to Faith Baptist Schools, you have chosen to provide your child with an unparalleled college-preparatory education, one that is known for its balanced combination of academic, social, and biblical instruction.

Many of our graduates have expressed their gratitude for the training in self-discipline they acquired while they were students at Faith Baptist. Initiative and integrity are trademarks of our graduates. They are qualities that have been instilled through our solid, Bible-centered curriculum.

Our graduates have benefited not only from our character instruction, but also from our academic instruction. Faith Baptist Junior-High School is a member of the California Junior Scholarship Federation. Faith Baptist High School is a member of the National Honor Society and the California Scholarship Federation, which validates our courses and course content as meeting the high standards of admission for the University of California. In addition, Faith Baptist Schools is fully accredited for kindergarten through twelfth grade by the Western Association of Schools and Colleges.

Because of their high grades, through academic preparation, and high national test scores, our students are accepted by many of our nation's top universities. The following is only a portion of the schools that have accepted Faith Baptist graduates:

USC	Azusa Pacific University
UCLA	Biola University
UC Berkeley	Bob Jones University
UC Davis	California Lutheran University
UC Irvine	Grand Canyon University
UC Riverside	Liberty University
UC San Diego	Pennsylvania State
UC San Francisco	Pensacola Christian College
UC Santa Barbara	Stanford University
Southern California College	Hofstra University
UC Santa Cruz	Taylor University
CSU, Northridge	Trinity Baptist College
CSU, Long Beach	Westmont College
CSU, Los Angeles	Pepperdine University
CSU, Fresno	University of Kansas
CSU, Sacramento	University of Oklahoma
CSU, Chico	University of Michigan
CSU, Humboldt	University of the Pacific
Cal Poly, Pomona	University of the Sciences in Philadelphia
Cal Poly, San Luis Obispo	Arizona State University
US Coast Guard Academy	Gardner-Webb University
US Military Academy, West Point	George Mason University
US Naval Academy, Annapolis	Loyola Marymount University
University of Puget Sound	Northern Arizona University
University of Virginia	Northrop University
Duke University, School of Medicine	Purdue University
Baylor University	Utah State University
George Washington University	Colorado State University
Ithaca College	Franklin Pierce College
Johns Hopkins University, School of Medicine	Loyola University, School of Law
Loma Linda University, School of Medicine	Southwestern University, School of Law
University of Redlands	Vanderbilt University, School of Medicine
University of San Diego	West Coast Baptist College

Guidance for the heart and the mind gives Faith Baptist Students an advantage that has enabled our graduates to excel and achieve with the very best. Welcome to our school family. It is our prayer that the Lord will have His very best in your child's life.

Sincerely,
Stephania Rasmussen, Principal

Since Faith Baptist Schools (the "School") is interested in enrolling a specific type of student, each student and parent must give complete support and cooperation to the School Administration, faculty, and staff in order for a child to attend the School.

Attendance at Faith Baptist Schools is a privilege and not a right, which privilege may be forfeited by any student who does not conform to the standards and regulations of the institution. The School may request the withdrawal of any student at any time, who, in the opinion of the School, does not fit into the spirit of the institution, regardless of whether he conforms to the specific rules and regulations of the School. Faith Baptist does not discriminate in its policies regarding a person's race, ethnicity, or national origin, but does reserve the right to discriminate on the basis of religion and to discipline students who do not adhere to the School's policies and procedures.

As more fully set forth in this Handbook, students enrolled in Faith Baptist Schools may not at any time smoke, drink, dance socially, use narcotics, threaten or commit acts of violence, misuse controlled substances, or engage in lewd conduct or any type of behavior that the Administration of Faith Baptist Schools considers to be immoral or inconsistent with the religious mission and tenets of the School (i.e., premarital sex of any kind). This prohibition applies to acts committed both on and off the School property.

SEARCHES

Faith Baptist Schools reserves the right to search students' belongings, including but not limited to lockers, backpacks, purses and bags, provided reasonable suspicion for an investigation exists.

MODEL RELEASE

Any student's or parent's picture taken at a School function may be used in any Faith Baptist Schools' publication.

DISPUTE RESOLUTION

Each parent or guardian agrees that any controversy or claim against Faith Baptist Church and Schools, its employees or agents, or any claim arising during or out of his child's enrollment, that cannot be resolved within Faith Baptist Church and Schools, shall be resolved with the assistance of the Center for Conflict Resolution through mediation or, as a last resort, through legally-binding arbitration, also by the Center for Conflict Resolution. The parent/guardian expressly waives the right to file a lawsuit against Faith Baptist Church and Schools, its employees or agents, except to enforce a legally-binding arbitration decision, and agrees to pay legal fees for Faith Baptist Church and Schools, should Faith Baptist Church and Schools be deemed by the arbitrator(s) to be the prevailing party.

HANDBOOK REPRODUCTION AND REVISIONS

No part of this handbook may be reproduced or copied in any manner without the written authorization of the Administration of Faith Baptist Schools. All policies stated herein are subject to change by the Administration and School Board at any time.

MISSION STATEMENT

The mission of Faith Baptist Schools is to lead students to a personal relationship with our Lord and Saviour, Jesus Christ, and to prepare college-bound students through an arduous program of academic excellence by Christ-centered teaching and example.

**JR. & SR. HIGH SCHOOL CALENDAR
FIRST SEMESTER 2011-2012**

First Day of School	September 8, 2011
Jr./Sr. High School Pictures	September 8, 2011
Parent's Orientation (begins <i>sharply</i> at 6:00 P.M. and lasts until 8:30 P.M.)	September 9, 2011
No School (Grades 7 – 12 Only)	September 12 & 13, 2011
6th- & 7th-Grade Parent Meeting	September 26, 2011
PSAT (8th, 9th, 10th, & 11th Grades)	October 12, 2011
Spirit Week	October 10-14, 2011
Homecoming Preparation (Half-Day of School)	October 14, 2011
Homecoming	October 16, 2011
Elementary & Junior-High Drama	October 28 & 29, 2011
Faith Baptist Church Fall Revival	October 31-November 2, 2011
School Picture Retakes	November 1, 2011
Parent/Teacher Conferences.....	November 10, 2011
Candy Sale Begins	November 9, 2011
*Veterans Day	November 11, 2011
Coffee with the Principal Meeting.....	November 17, 2011
*Professional Development Days.....	November 21-22, 2011
*Thanksgiving Holiday	November 23-25, 2011
School Resumes	November 28, 2011
Guys Night Out	December 2, 2011
Winter Concert	December 10, 2011
Jr./Sr. High Speech Contest	December 12-15, 2011
*Winter Recess	December 16, 2011-January 2, 2012
School Resumes.....	January 3, 2012
Re-Enrollment Forms Available	January 9, 2012
Re-Enrollment Begins	January 10, 2012
*Dr. Martin Luther King, Jr. Day	January 16, 2012
Final Exams (8:00 A.M. - 12:30 P.M.).....	January 24-26, 2012
First Semester Ends	January 27, 2012

*School or legal holidays. The School is closed on these days.

**JR. & SR. HIGH SCHOOL CALENDAR
SECOND SEMESTER 2011-2012**

First Day of Second Semester	January 30, 2012
Winter Camp.....	January 26-28, 2012
Open House (Half-Day of School)	February 9 & 10, 2012
*Observe President Lincoln’s Birthday.....	February 13, 2012
Report Cards Mailed.....	February 14, 2012
*Observe President Washington’s Birthday/Presidents’ Day	February 20, 2012
West Coast Fine Arts Competition	March 1-2, 2012
Faith Baptist Church Missions Conference.....	March 4-7, 2012
Senior-High Musical.....	March 23 & 24, 2012
Last Day to Receive \$100 Credit per Family	April 10, 2012
Parent/Teacher Conferences.....	March 29, 2012
*Spring Recess	March 30-April 6, 2012
School Resumes.....	April 9, 2012
Last Day for Tuition Payment to be paid without \$100 Late Charge	May 10, 2012
Junior-Senior Banquet	May 17, 2012
Senior Ditch Day	May 18, 2012
*Memorial Day	May 28, 2012
Final Exams	June 5-7, 2012
Junior/Senior Sports Banquet.....	June 7, 2012
Baccalaureate Service.....	June 10, 2012
Ninth-Grade Graduation.....	June 12, 2012
Senior Graduation	June 14, 2012
Report Cards Mailed.....	June 18, 2012
Day Camp.....	June 18-August 24, 2012
Summer School.....	June 25-July 27, 2012

*School or legal holidays. The School is closed on these days.

THE DIRECTOR

Pastor Tim Rasmussen, Pastor of Faith Baptist Church and Director of Faith Baptist Schools, is vitally interested in Christian education. Pastor Rasmussen is a graduate of Hyles-Anderson College, holding a Bachelor of Science, Master of Arts, and Master of Theology degrees. In addition to his studies in the fields of Bible, theology, and education, he has taught in a Christian university and in a Christian day school. As the director of Faith Baptist Schools he believes that the challenging curriculum, the passionate teachers, and Christian principles are what make Faith Baptist Schools one of the greatest schools in the nation.

It is his desire that each student come to a personal knowledge of Jesus Christ as Saviour and grow into a citizen that honors the Lord. Pastor Tim Rasmussen is known for his kindness in dealing with faculty, staff, and students.

THE ADMINISTRATION

Mrs. Stephania Rasmussen is a graduate of Pensacola Christian College. She holds a Master's Degree in Secondary Education and has been a member of the Faith Baptist staff since 1993. It is her fervent desire to pursue the objectives of the School and to strive to keep Faith Baptist unsurpassed in its combination of academic, moral, and Biblical instruction.

Mrs. Rasmussen is assisted by a staff of highly qualified and gifted individuals whose common goal is the loving, caring Christian education of children. She serves as a support to both the Elementary Supervisor and the Director of the School.

PHILOSOPHY

Faith Baptist Schools is based upon the Word of God. The primary objective and purpose of the School is to train the student in the way of life presented in the Scriptures while giving him a good general education.

Since the primary reason for the existence of the School is a spiritual ministry, evangelistic efforts are made to bring all students to a saving knowledge of Jesus Christ so that the teaching of spiritual truths may have a firm foundation. This is followed by instruction in right thinking, good conduct, and clean living in the light of the principles of God's Word.

The academic program, through the traditional approach, is developed to provide students with the best possible program of studies. We emphasize the mastery of the fundamental blocks of material necessary for satisfactory achievement and stress the acquisition of facts and concepts in the various areas of study, leading to the development and exercise of the powers of reasoning. Methods of teaching proven to be effective are utilized with a constant search for better methods. Realizing the difference in innate ability, we encourage and expect each student and teacher to do his best. We believe the traditional system of education educates the mind and builds character, encourages competition, and teaches the value of living under a free-enterprise system of government.

Character training is an important element in Faith Baptist Schools. We believe that the heart of character training is obedience (doing right), that eventually will cultivate an inner self-discipline and is essential to the emotional, physical, social, and spiritual well-being of the student. The teacher is the authority in the classroom. Discipline is administered firmly but fairly. To obey, to do right, to love God and country, and to always measure one's attitudes against the principles laid out in the Scriptures are characteristics we strive to instill in each student, thus equipping him for his role in God's plan for his life and for his proper place in society.

OBJECTIVES

The educational and spiritual objectives of the School are to maintain the highest possible academic and moral standards in a Christian atmosphere, while emphasizing the teachings of the Bible, which we recognize as the Word of God.

EDUCATIONAL FACILITIES

The School uses the modern facilities of Faith Baptist Church that were designed with a school program in mind. Because our School is on the church property, we kindly request that there be NO SMOKING on the church property at any School function.

CHRISTIAN TRAINING

Christian training can have a positive effect upon children's attitudes, behavior, and scholastic excellence as has been testified by parents and teachers alike.

IT IS ONLY IN A CHRISTIAN SCHOOL that knowledge and human experience can be interpreted in light of God's Word.

IT IS ONLY IN A CHRISTIAN SCHOOL that children are encouraged to pray, read the Bible, and memorize Scripture.

IT IS ONLY IN A CHRISTIAN SCHOOL that teachers have the right to help children understand and accept the New Testament moral values and to educate them so that the practice of these Christian virtues becomes the rule and not the exception.

IT IS ONLY IN A CHRISTIAN SCHOOL that the total education of the child—spiritual, moral, mental, social, and physical—can take place.

IT IS ONLY IN A CHRISTIAN SCHOOL that discipline is interpreted in light of New Testament teachings.

DEVELOPING LEADERSHIP

Leadership at Faith Baptist Schools is developed not only through student leadership opportunities on our student council, but also through our unique speech program.

Students gain the knowledge of how to walk to the platform, how to stand, and how to project their voices effectively. Through this speech program, students gain greater confidence and poise, which are reflected in their personality and academic achievements.

CONTENDER QUALITIES

Although Faith Baptist Schools' Christian philosophy is imbedded into our curriculum, its academic scope and sequence is fully aligned with California State Content Standards. Faith Baptist's Contender Qualities state the knowledge, proficiencies, and appreciation for education students should possess upon graduation from Faith Baptist Schools.

Faith Baptist graduates will be:

- I. Spiritually-minded individuals who:
 - Trust Jesus Christ as their personal Savior.
 - Accept the Bible as the Word of God and as a sure source of wisdom and instruction.
 - Learn how to pray.
 - Apply Biblical values to fundamental academic disciplines and to everyday life.

- II. Academically capable individuals who:
 - Seek to achieve above average skills in reading, writing, and arithmetic. (*accuracy, precision, relevance, depth, breadth, logicalness, and significance in thinking.*)
 - Develop self-discipline and sound study habits.
 - Utilize technological resources effectively and appropriately.
 - Demonstrate a personal commitment to continuing education.

- III. Physically sound individuals who:
 - Respect their body as a gift from God.
 - Understand their body's systems and functions.
 - Achieve age appropriate physical fitness standards.
 - Choose to honor God with a pure and wholesome lifestyle.
 - Determine not to abuse their body.

- IV. Socially developed individuals who:
 - Recognize their patriotic responsibilities, including respect for law and properly constituted authority.
 - Seek wholesome, Christ-honoring relationships.
 - Value humility, honesty, integrity, empathy, and perseverance.
 - Work effectively in a team.

When the elementary student council met in October of 2008, they were given the opportunity to review our Contender Qualities and to put them into their own words. The following list is the student version of our Contender Qualities:

- I. Spiritually Minded – Do your best for God.
- II. Academically Capable – Do your best at school.
- III. Physical Sound – Do your best with the body God gave you.
- IV. Socially Developed – Do your best with people.

SPIRITUAL INSTRUCTION

Every student in junior- and senior-high school attends chapel or Bible class five days per week. This instructional and motivational time period filled with Bible-based teaching and preaching is considered a full academic subject at Faith Baptist Schools. In addition to this, biblical principles are integrated into every subject studied at Faith Baptist Schools.

Students are required to attend all chapel and Bible sessions. Mandatory attendance is not an infringement of personal liberty, since the student, by registering, voluntarily places himself under this requirement. In other words, no student may be excused from chapel or Bible class at any time there is an emergency or other similar extenuating circumstances.

ACADEMIC INSTRUCTION

The curriculum is made up of the total program of the School, whether it be academic, physical, spiritual, or social. All phases of the curriculum are directed to assist in the development of the child. Emphasis is placed upon student achievement, mastery, and understanding of academic fundamentals.

UNIVERSITY PREPARATION

Many parents realize the importance of having their sons and daughters in a Christian atmosphere until the child has reached the junior-high age. It is the opinion of many, however, that there is no more crucial time in the life of a boy or girl than the years spent in grades seven through twelve.

Social and character improvement is a vital element in the Faith Baptist educational program, which seeks to combat the laxity of morals and self-discipline prevalent in today's society. We believe this improvement can be accomplished through emphasizing the scriptural principles of doing right, finishing the job, respecting people and property, as well as many other truths that are revealed in the Bible.

When the student has the Lord as the foundation of his life, he can better appreciate and comprehend the world of knowledge that surrounds him. At Faith Baptist Junior and Senior High, he is taught by teachers who have the Lord as their foundation. They can, therefore, effectively communicate God's truth as it is found in our curriculum.

In addition to receiving an outstanding secondary-level education, Faith Baptist students are eligible to become members of the National Honor Society, the nation's oldest and premiere student recognition program (grades 10-12). Many Faith Baptist students are also members of the California Junior Scholarship Federation (grades 7-9) or the California Scholarship Federation (grades 10-12). CJSF and CSF recognize Faith Baptist's courses as meeting the high admission standards of the University of California.

Faith Baptist Schools is fully accredited for kindergarten through twelfth grade by the Western Association of Schools and Colleges. This status validates the academic program of Faith Baptist Schools.

Extracurricular activities compose an important part of a student's growth, and Faith Baptist presents many opportunities for student participation. Drama, band, speech, and classroom projects provide students with opportunities to develop leadership. We also encourage students to be active, positive contributors in their communities.

Faith Baptist High School offers a successful sports program. Boys' and girls' teams have competed in the CIF-SS playoffs in football, basketball, baseball, softball, and volleyball. An interscholastic sports program is offered for junior-high students as well.

Faith Baptist Schools provides a counselor who is able to meet with both students and parents regarding graduation requirements and college admissions. Mrs. Packer, the Academic College Counselor, monitors the progress of students in grades 9-12 and suggests courses for transcript remediation and enhancement. She provides guidance regarding a student's choice of college and communicates scholarship and financial aid information to parents and students.

As each year passes, you will see the advantages of having your child at Faith Baptist Schools. With all that the junior- and senior-high schools offer, a student can acquire the academic and extracurricular edge that he needs in the competitive, college admissions process. Acquiring this advantage can best take place in a school where the entire administration and faculty are dedicated to the intellectual, spiritual, and social growth of each student.

ACADEMIC POLICIES AND REQUIREMENTS

Each course is five credits unless otherwise indicated. A student must accumulate 230 credits in grades 9 through 12 in order to receive a high school diploma. Any specific changes in the prescribed curriculum must meet with the approval of the Administration. A maximum of 20 credits for remedial coursework to fulfill graduation requirements may be earned at other high schools, unless a student transfers from another school.

Faithful class attendance is vital for a student's success. Therefore, a student who misses more than twenty classes in a semester will be required to drop the class. Five credits are granted for most courses offered. If a course lasts an entire semester, then five credits will be awarded for successfully passing. If a student fails to complete the semester requirements for a subject, he will not be granted any credit for the course.

Any student receiving an F in English, Bible, math, or history must attend Summer School. However, if a student fails (F) more than two of these subjects in a complete school year, it is imperative that a **parent** initiate a conference with the Administration to determine if the student may return the next year. If a student has never been retained, there is an option of retention.

A student may receive credit for a C or D in a course and thereby receive credits toward a high school diploma. However, in order for a course to be considered advantageous to a student's transcripts in making application to college, he should earn at least a B. Consequently, any time a student makes a D or F in a course, he should retake that subject. The "old" grade and "new" grade will then be averaged in computing a student's overall grade-point average. Students who receive a D in a math or English course must re-take that course over the summer.

Math classes are assigned based on a student's performance the preceding year. This policy may apply to other academic areas as well.

A student who takes a mathematics or history course during the summer at Faith Baptist Schools for credit to get ahead the following school year must receive at least a C or better in order to receive credit for that class and to be exempt from taking the course during the school year. In addition, students who desire to take a math course during the summer for credit must also receive a recommendation from their current math teacher.

Students who take high school courses at schools other than Faith Baptist will have these courses indicated on their high school transcripts and will receive credit toward a high school diploma, if the student has received prior approval from the Administration and if the student does not exceed the 20 unit outside course limit. These grades will be included in calculating a student's grade-point average, honor roll, and Valedictorian and Salutatorian honors.

Only pre-approved college courses will be weighted and considered in the reported GPA and in Valedictorian and Salutatorian honors. All other college courses will be noted on the student's transcript, including the school where the class was taken; however, the courses will not be counted in the GPA calculation.

Physical fitness is of great importance, and participation in aerobics, calisthenics, and other physical activities is required. Participation in physical education is also required by the State. In order to pass a PE class, students are required to complete the fitness grams prescribed by the State of California. If a student is to be excused from physical activity, a note from a doctor and approval by the Administration are necessary. Faith Baptist includes physical education grades in a student's grade-point average. Two and one-half credits will be given for each school sport that a student participates in. In ninth- through twelfth-grade, credits earned for sports may be applied toward the P.E. requirements necessary for graduation. Credits earned for weight training will count as an elective, not as P.E. credits.

Some courses or electives may be offered in alternating years. Also, some classes may be offered only upon sufficient demand. A counselor or administrator may alter a prescribed course of study to better fit a student's academic needs.

GRADING SCALE

The following grading scale is used by the School:

A+ - 97-100%	B+ - 87-89%	C+ - 77-79%	D+ - 67-69%	F - 0-59%
A - 93-96%	B - 83-86%	C - 73-76%	D - 63-66%	
A- - 90-92%	B- - 80-82%	C- - 70-72%	D- - 60-62%	

JUNIOR-HIGH COURSE OF STUDY

7TH GRADE:

English Grammar & Composition
Honors English Grammar & Composition
Physical Science
World History
**Bible
Pre-Algebra
Honors Algebra I -

Students with at least a **90% "A"** in *math* and at least an **80% "B-"** in *English and reading* are **automatically enrolled** in the program.

Students who earn between an **80% "B-"** and an **89% "B+"** in math are eligible for the honors program, provided they pass the Algebra Readiness Test with at least a 40 out of 50 **or** they pass the first semester Algebra I summer school class at Faith Baptist with a 70% "C-" or higher.

NOTE: Students who do not pass the Algebra I Readiness Test **MAY NOT RETAKE** the test. If they do not pass the test and still want to be placed in the honors program, they must enroll in first semester Algebra I summer school at Faith Baptist and pass with a 70% "C-" or higher.

Students who do not have at least an **80% "B-"** in math at the end of sixth grade are ineligible for the honors program, regardless of test scores.

Additionally, they will not be allowed to enroll in Algebra I Summer School, but they may enroll in first semester Pre-Algebra in Summer School.

New students entering the School in seventh grade must receive an A in math on their last report card in sixth grade, score in the ninetieth percentile in math on the current standardized test, earn a passing grade on our placement test, and obtain Administrative approval in order to qualify to take Algebra I in seventh grade.

Physical Education
Keyboarding
Electives

8TH GRADE: English Grammar & Composition
Honors English Grammar & Composition
Algebra I

*Geometry – In order to take second-semester geometry, a student may be required to have at least a 70% C- at the end of the first semester.

Health
United States History
**Bible
Physical Education
Computer
Electives

**JUNIOR-HIGH
ELECTIVES:**

Junior Lifeguarding, Band, Choir Drawing and Design, Home Economics, and Industrial Arts.
(Some classes may be offered only to seventh- or eighth-graders.)

SENIOR-HIGH COURSE OF STUDY

9TH GRADE: **English Grammar & Composition*

*Algebra II
*Geometry - In order to take second-semester geometry, a student may be required to have at least a 70% C- at the end of the first semester.
*Biology
*Spanish I
*World History
**Bible
*Physical Education
Electives

10TH GRADE: *English Grammar & Composition/World Literature

*Geometry - Note: In order to take second-semester geometry, a student may be required to have at least a 70% C- at the end of the first semester.
*Algebra II
Pre-calculus (minimum 80% both semesters of Algebra II required)
Honors Math Analysis/AP Calculus A (offered only to those students who took Trigonometry over the summer)
Honors Anatomy and Physiology (minimum 92% in Biology required)
Earth Science
*Spanish II
*Speech (required by many universities)
**Bible course
*Physical Education
Electives

11TH GRADE: *English Grammar & Composition/American Literature or AP English Language and Composition (recommended for students having a B+ average or above)
*United States History or AP United States History (recommended for students having a B+ average or above)
**Bible course
Electives

12TH GRADE Note: A senior must take a minimum of 25 credits, not including Bible, per semester while enrolled in Faith Baptist.
*English Grammar and Composition/English Literature or AP English Language and Composition (recommended for students having a B+ average or above)
*Government/Economics or AP Government & Politics: U.S. (recommended for students having a B+ average or above)
**Bible
Electives

Note: Any student who must drop a math course during the school year may not be able to enroll in another math class. Instead, he will need to take a math course in summer school or repeat the course the following school year, schedule permitting.

*University of California Requirements

** All junior- and senior-high school students are required to take a Bible course. A passing grade is necessary in order for a student to obtain a Faith Baptist High School diploma.

The following Bible courses are offered:

Grade 9: Biblical Application

Grade 10: Jesus & His Followers

Grade 11: Advanced Bible Doctrine

Grade 12: Advanced Biblical Application

11TH- AND 12TH-GRADE ELECTIVES

Some courses or electives may be offered in alternating years or upon sufficient demand.

College Preparatory: A student must take two of these courses in order to fulfill MINIMUM University of California admission requirements.

Pre-Calculus (min. of a C first semester to continue second semester)

AP Calculus AB (minimum of a B in Pre-Calculus required)

AP Calculus BC (minimum of a B in AP Calculus AB required)

AP Statistics (minimum of a B in Pre-Calculus required)

AP English Language and Composition

AP Literature

Statistics

Physics (minimum of a B in Algebra II required)

Chemistry (minimum of a C in Algebra II required)

AP Chemistry (minimum of a B in Chemistry required)

Spanish III

AP Spanish (minimum of a B in Spanish III required)

AP Studio Art (minimum of a B in Studio Art required)

In order to take second-semester Chemistry, a student may be required to have at least a 75% C at the end of the first semester. AP courses will have entrance requirements specified by the individual teachers.

General:	Accounting	Studio Art	Advanced Computer Applications
	Finance	Annual	Law, Order, and Public Policy
	Driver's Education	Band	Web Page Design
	Strength Training	Theatre Arts	Photoshop
	Home Economics	Journalism	

Accounting, Business Computer, or Advanced Computer Applications is required if a student does not take Chemistry or Physics during his junior or senior year. If a student fails a required business course, a substitute course must be taken to fulfill diploma requirements.

There will be an additional fee for all AP courses.

FAITH BAPTIST HIGH SCHOOL GRADUATION REQUIREMENTS

1. One year of world history
2. One year of United States history
3. One semester of government
4. One semester of economics
5. Four years of English
6. Three years of mathematics (a minimum of pre-calculus for UC schools)
7. Two years of science (one year of laboratory science, including biological and physical science)
8. One year of foreign language (a minimum of two or three years for UC schools)
9. One year of fine arts
10. Four years of electives
11. Two years of physical education
12. Four years of Bible
13. SAT or ACT by January of senior year

Faith Baptist Schools requires that all students in grades seven through twelve take a Bible course. Since no credit is given for an F, and since Bible is required for graduation from Faith Baptist Schools, any student receiving an F in any Bible course at the end of the semester (January or June) must make up the course in order to obtain the necessary credit. Students may make up the course by successfully passing the independent study Bible course or the Understanding the Times elective class. Independent study Bible courses are available through the Administrative Office.

If a ninth- or twelfth-grade student fails a required course or is deficient in credits, he may participate in the graduation exercises providing there are no more than ten deficient credits. The student will not receive a diploma until all deficiencies are completed. All deficiencies must be completed within six months of the closing of the student's senior year in order for a student to receive a diploma from Faith Baptist High School.

**MINIMUM UNIVERSITY OF CALIFORNIA
HIGH SCHOOL GRADUATION REQUIREMENTS**

I. Subject requirements are A-G listed as follows:

- A. Two years of history/lab science
- B. Four years of English
- C. Three years of mathematics, four recommended
- D. Two years of lab science, three recommended
- E. Two years of foreign language (three preferred)
- F. One year of visual and performing arts
- G. One year of college preparatory electives (two preferred)

II. Other requirements include the following:

- A. SAT Reasoning Test
- B. 2 SAT Subject Tests
- C. Minimum grade of a C on all courses listed in section I. A-G
- D. Extracurricular activities

SAT I/ACT

Unlike most schools, all of our seniors are required to take either the ACT (American College Test) or the SAT I (Scholastic Achievement Test). In addition, all of our eighth- through eleventh-grade students take the PSAT each October.

HONORS

HONORS ELIGIBILITY REQUIREMENTS:

For the following honors, only course work taken during the regular school year at Faith Baptist Schools will qualify. Students must take a minimum of twenty-five credits (five classes of five credits each) per semester in order to qualify for any honor roll. Some electives will not count toward honor roll.

STRAIGHT A HONOR ROLL (2 Semesters)

To be eligible for Straight A Honor Roll, students must be enrolled for the complete year, no later than October 1, through the last day of school, and must receive straight a 4.0 GPA or higher at the at the end of BOTH semester periods (January and June). A trophy and certificate will be presented only to students who achieve a 4.0 GPA or higher both semesters.

A HONOR ROLL (1 Semester)

To be eligible for first semester A Honor Roll, students must have been enrolled and in attendance in Faith Baptist Schools by October 1. To be eligible for second semester A Honor Roll, students must have been enrolled and in attendance within the first three weeks of the start of second semester.

Students achieving a 4.0 GPA or higher on either semester report card (January or June) will qualify for the A Honor Roll. Certificates will be awarded to students who earn a 4.0 GPA or higher for first or second semester.

A-B HONOR ROLL AND B HONOR ROLL

To be eligible for first semester A-B or B Honor Roll, students must have been enrolled and in attendance in Faith Baptist Schools by October 1. To be eligible for second semester A-B or B Honor Roll, students must have been enrolled and in attendance within the first three weeks of the start of the second semester.

Students achieving a 3.5 GPA or higher at semester's end (January or June) will qualify for the A-B Honor Roll. Students achieving at least a 3.0 GPA or higher at semester's end (January or June) will qualify for B Honor Roll. Certificates will be awarded to students who qualify for either Honor Roll for one or two semesters.

MERIT AWARD

Students who receive five or fewer demerits for a semester will be given a merit award for either or both semesters at the end of the year. This honor will appear on a student's high school transcript.

GRADE-POINT AVERAGE

Physical education grades will be included in a student's grade-point average.

Graduating seniors who meet the following grade-point requirements for grades nine through twelve, NOT ten through twelve, will qualify for bronze and gold honors: Bronze – 3.2 through 3.59, Gold – 3.6 through 4.0

Faith Baptist Schools uses a weighted grade-point average system in which students are awarded an extra quality point for an A, B, or C grade in an UC Honors or Advanced Placement course.

VALEDICTORIAN AND SALUTATORIAN

In order to qualify for Valedictorian or Salutatorian, a student must be enrolled in Faith Baptist Schools from grades nine through twelve, having completed eight semesters. Valedictorian and Salutatorian status is determined by grades received in grades nine through twelve, NOT ten through twelve. Geometry and Algebra I are included in the GPA calculation, even though these courses may have been taken in junior high.

The Valedictorian and Salutatorian candidates must take a fourth year math course (Statistics, Pre-calculus, AP Calculus, AP Statistics) and upper-level science (AP Chemistry, Chemistry, or Physics). In addition, a candidate for either of these honors must take at least **four** Honors or AP classes.

High school courses taken at schools other than Faith Baptist will not be considered in a student's standing for Valedictorian or Salutatorian. Only **pre-approved AP equivalent college courses which are NOT offered at Faith Baptist** will be weighted and considered in the reported GPA and Valedictorian and Salutatorian honors.

Physical education grades will be included when averaging a student's grade-point average for honors or class standing.

SCHOLASTIC EXCELLENCE—TWELFTH GRADE

In order to be eligible, a student must be enrolled in Faith Baptist Schools for grades 9-12, for 8 semesters. Students with at least a 4.0 cumulative GPA for all 8 semesters, 9th-12th grades, will be awarded the Scholastic Excellence Award at graduation.

SCHOLASTIC EXCELLENCE—NINTH GRADE

In order to be eligible, a student must be enrolled in Faith Baptist Schools for grades seven through nine, for 6 semesters. Students with a 4.0 cumulative GPA for all 6 semesters, grades 7-9, will be awarded the Scholastic Excellence Award and free tuition (minus book and AP fees) for tenth grade at Faith Baptist Schools.

CALIFORNIA SCHOLARSHIP FEDERATION

Faith Baptist Schools is a member of the California Scholarship Federation. Membership in this honors organization indicates the approval of our courses as meeting the high admission requirements of the University of California.

Students are eligible for membership by achieving a specified number of A's or B's in designated academic courses. Awards are presented at the ninth- and twelfth-grade graduations to students earning membership for a minimum of four semesters during grades seven through nine or ten through twelve.

The California Scholarship Federation will not accept summer school credits for membership. Also, junior-high and high-school courses taken during summer school will not apply toward our Honor Roll, CJSF, or CSF.

FOUNDER'S AWARD—NINTH GRADE

This award is presented to the valedictorian of the ninth-grade class upon his graduation. A student must have been enrolled in Faith Baptist Schools for three full years (grades seven through nine). The recipient of this award will be given a full year's tuition (minus book and AP fees) and registration for the tenth grade at Faith Baptist Schools.

SPEECH AWARDS—7th - 12th GRADES

Speech trophies will be awarded to students in each seventh- through twelfth-grade class who place first through fourth place in the annual speech contest.

SCHOOL POLICIES

ATTENDANCE

Regular attendance is absolutely essential to successful school work. Absenteeism causes hardships for everyone involved; therefore, we ask each parent to do your best to avoid unnecessary absences. (Also refer to "Truancy.")

Faithful class attendance is vital for a student's success. Consequently, the Administration may determine that a student who misses more than twenty days (excused or unexcused) in a given class in a semester must drop that class.

If a student is absent, we request that the parent call the School before 10:00 A.M.

ABSENCE EXCUSES

When a student returns to School after an absence, he must have a written note from a parent stating an excuse that conforms to the legal reasons for absences as listed below from the California Education Code and Administrative Guide of the Los Angeles City Board of Education. In the event a student has an extended illness, however, he must obtain permission from a physician in order to return to School.

If a student returns to School and inadvertently forgets his absence note, he will be asked to call his parent, who, in turn, will call the School secretary to confirm the legality of the excuse. Upon such confirmation, the student then will be permitted to return to class. However, the student must bring a note written by his parent the next day.

When a student cannot arrange a medical, dental, or similar appointment during non-School hours, he must obtain an excuse from the doctor's office. If a student must miss the entire School day due to an appointment, please be sure that the receptionist indicates such extended absence on the excuse. If possible, regular appointments should be made at different times during the School day so that a student does not miss the same class period each time.

The only legal reasons constituting an “excused” absence according to state law are the following:

1. Illness of the student
2. Bereavement
3. Dental, medical, or optical appointments
4. Religious holy days
5. Court appearances
6. Authorized school functions

Listed below are some illegal excuses for non-attendance as stated in the California Education Code and Administrative Guide of the Los Angeles City Board of Education:

1. To take music or other lessons
2. To run errands for parents
3. To carry or deliver newspapers
4. To entertain friends/family members
5. To help care for children
6. To help someone ill
7. To work at a job
8. To assist with housework
9. Lack of proper clothing
10. Lack of transportation

Note: Although missing School for one of the above reasons is considered unexcused, a student will not receive an academic penalty if he has a note from a parent; however, **a student is permitted to have only five “unexcused absences – no penalty” per semester.** The sixth absence during a semester will become an “unexcused absence - with penalty.”

TARDINESS

Punctuality is a character trait that we desire for each of our students. Habitual tardiness, much like frequent absenteeism, is detrimental to a student’s academic progress. Consistent tardiness is also harmful to a student’s character development.

If a student accumulates six tardies in a quarter, he will be suspended the following Thursday. After the second suspension in one quarter, he and one of his parents must meet with a School representative before he will be permitted to return to his classes. Any work missed or tests given on a suspension day will be recorded as a 0% F and cannot be made up. If a student is late to class by 20 minutes or more without a written excuse from another teacher, he will also be given demerits for ditching class.

MAKE-UP WORK DUE TO ABSENSE

In case of family business, each student will be allowed five unexcused absences (not including truancies) per semester. However, we feel that absenteeism is extremely detrimental to both the student’s welfare and academic progress. Because absenteeism increases the amount of record-keeping for our teachers and staff, we may impose the following charges for work that is made up due to either unexcused tardies or absences that exceed the allowable number.

Quiz - \$5

Test - \$10

Final - \$50

A student has as many days as he was absent to complete his make-up work.

ATTENDANCE ON GAME DAYS

Student athletes who are absent from school on a game day will not be permitted to participate in that game, as attendance is required at a minimum of four class periods in order to participate in an athletic function.

LATE WORK

All work must be done on time. If, however, a student does not complete his work on time, the grade will be lowered 20-40% per day for homework and 10% per day for projects. Late work that is not turned in on the third day will become a 0% F and may no longer be made up for partial credit. The only exception to this would be in the case of an excused absence. A student who is absent has as many days as he was absent to complete an assignment.

ASSIGNMENTS

Teachers will make assignments to students as clear as possible. The **student** must take the initiative and responsibility in being certain he understands and completes these assignments. **Additionally, all students must use their student planners to record homework and projects.**

HOMEWORK – YELLOW SLIPS (JUNIOR HIGH ONLY)

“Yellow slips” will be used to notify parents of homework not completed. It is important that the School and parents communicate in order to help the student. However, if a student receives more than five yellow slips per quarter per class, the student may not return to School until a parent-teacher conference has taken place. We want to do all we can to help you and your child solve a problem before it becomes too serious. **Late homework assignments will receive a 0% F if not turned in on the third day.**

HOMEWORK AFTER AN ATHLETIC GAME

If an athletic team arrives back at the school later than 10:00 PM from a Monday through Thursday game, the athletes at that game may have one additional day to complete their homework for their first- and second-hour classes. **All other homework must be done and all tests must be taken.**

GRADE PORTAL / EDLINE

All students' grades will can be viewed via Edline which can be accessed through the School's website. Activation codes for each student and specific instructions for viewing student's test/quiz grades on-line will be distributed in September. Parents are strongly encouraged to utilize the grade portal on a weekly basis to monitor their children's progress. Vital communication will be sent home electronically; therefore it is very important for parents to activate their child's Edline account.

E-MAIL ADDRESS REQUIRED

Because important information is communicated to parents through paperless correspondence, the School requires that all families have at least one parent e-mail address on file. Parents must check their e-mail regularly for updates and memos from the School.

SPECIAL ADMINISTRATIVE RECOMMENDATIONS

Some children may demonstrate behavior at School that may lead the Administration to insist on physical or psychological intervention in order for a child to remain at Faith Baptist Schools. Furthermore, the outcome of such examinations may cause the Administration to conclude that a child may not continue attending Faith Baptist Schools (i.e., a child who demonstrates a tendency to hurt himself or other people or a child who becomes a flight risk).

CHANGING CLASS SECTIONS

To eliminate unnecessary changes and to maintain balanced class sections, there is a two-week waiting period for students who want to change sections. Additionally, due to class-size restrictions, requests to change classes because of friends will not be granted.

CHALLENGED CLASS (SPANISH)

Students who opt to challenge or test out of their Spanish class are required to take the final exam for each semester. Students will receive credit for Spanish if they pass the exam with an 80% or higher. The student's grade on this exam will be recorded as his official grade in Spanish for the applicable semester.

DROPPING A CLASS

Students have until the last day of the fifth week of the semester to drop a class without penalty. If a student elects to drop a class after the fifth week, he will do so with the penalty of an F for the course. A parent note stating the following is required in order for a student to drop a class: "We understand that this course change may delay or complicate college acceptance. We also understand that Faith Baptist Schools cannot guarantee availability of the course during subsequent regular school years or summer school." Classes required for high-school graduation may not be dropped.

FINAL EXAMS

All accounts must be current or paid in full BEFORE FINAL EXAMS are administered. If your account is not paid in full by this time, your child **will not** be allowed to take final exams. If accounts are cleared after exams, the exams must be rescheduled in order for the student to receive credit for the class, and an additional \$50 fee will be charged per final, per student, to administer the exams.

CLASSES TAKEN OUTSIDE OF FAITH BAPTIST

Students who take classes outside of Faith Baptist Schools must submit grades to Mrs. Bonnie Reed within thirty days of the close of the first semester for summer classes taken and by the last day of May for spring classes taken to be included on college entrance transcripts and their high school GPA.

CONTESTING GRADES

Students have until 10 days after grades have been posted on Edline to contest a grade.

REPORT CARDS

Report cards are issued two times during the School year at the end of each semester. Please refer to the School calendar for specific dates.

An additional fee of \$100 will be charged if an account is not closed by May 10. Please understand that Faith Baptist Schools is unable to maintain outstanding accounts. All report cards will be held in the office for students who have delinquent accounts with the School. Additionally, students whose accounts are not kept current will not be permitted to attend class.

TRANSCRIPTS / RECOMMENDATIONS / EVALUATIONS

Faith Baptist Schools will submit one transcript and one recommendation or evaluation form per student to the school of the student's choice provided that the Student's tuition account and other expenses are paid in full. If additional transcripts, evaluations, or recommendations are requested, there will be a charge of \$5 for each item requested. There will be a \$1 charge for extra copies of report cards, health records, etc. Please allow ten working days for all requests. If your request is needed in fewer than ten working days, a fee of \$50 will be charged. If multiple requests are received, they may take longer than ten working days to complete.

All incoming students must turn in **official** records from schools previously attended by the end of the first semester. If records have not been received by that time, the student must take required courses at night or at summer school. This is especially crucial for students in grades nine through twelve, since a delay could result in a student not receiving his diploma.

All evaluations and recommendations the School faculty or Administration are asked to complete should be submitted to the Financial Office receptionist. The evaluation is given to the student's current school teacher and then mailed.

PSAT TESTING

Each eighth- through eleventh-grade student will take the PSAT in October. There will be a charge of **\$14** made to the account of eighth- through eleventh-grade students.

RETENTION & MANDATORY SUMMER SCHOOL – GRADES 7 -12

Any student receiving an F in English, Bible, math, or history must attend summer school. However, if a student fails (F) more than two of these subjects in a complete school year, it is imperative that a parent initiate a conference with

the Administration to determine if the student may return the next year. If a student has never been retained, there is an option of retention.

A student may receive credit for a C or D in a course and thereby receive credits toward a high school diploma. However, in order for a course to be considered advantageous to a student's transcripts in making application to college, the student should earn at least a B. Consequently, any time a student makes a D or F in a course, the student should retake that subject. The "old" grade and "new" grade will then be averaged in computing a student's overall grade-point average. Students who receive a D in a math or English course who choose not to re-take that course over the summer will be required to take the corresponding "Fundamentals of Math" or "Fundamentals of English" class during their sixth-hour elective the following semester.

Math classes are assigned based on a student's performance the preceding year. This policy may apply to other academic areas as well.

A student who takes a mathematics or history course during the summer at Faith Baptist Schools for credit to get ahead the following school year must receive at least a C or better in order to receive credit for that class and to be exempt from taking the course during the school year. Students who miss more than 3 days of a class taken for credit may be required to drop the class.

Students who take high-school courses at schools other than Faith Baptist will have these courses indicated on their high school transcripts and will receive credit toward a high school diploma, if the student has received prior approval from the Administration and if the student does not exceed the 20 unit outside course limit. These grades will be included in calculating a student's grade-point average.

Only pre-approved college courses will be weighted and considered in the reported GPA. All other college courses will be noted on the student's transcript, including the school where the class was taken; however, the courses will not be counted in the GPA calculation.

SCHOOL NURSE

The School does not have a campus nurse. However, our staff has been trained in basic first aid and basic life support CPR. Our staff will provide assistance to students according to the universal health precautions while maintaining the safety of those involved. Because the staff members are the first to respond, they will assess and address the needs of the injured student(s) providing medical care as needed, unless an injury is beyond basic first aid. For any injury that may require more than basic first aid, the child's parent and/or 911 will be called.

MEDICINES

1. Parents should talk to their child's doctor about making a medicine schedule so that the child does not have to take medicine while at School.
2. If a child is regularly taking medicine for an ongoing health problem, even if he or she only takes the medicine at home, parents must give a written note to the School employee at the receptionists' desk at the beginning of the school year. Parents must list the medicine being taken, the current amount taken, and the name of the doctor who prescribed it. (EC Section 49480).
3. If a child must take medicine while at school, the school must receive a written note from the parent and a written note from the child's doctor or other health care provider. The written statement from the prescribing physician must detail the medication, method, amount and time schedules by which the medication is to be taken and a written statement from the parent or guardian of the child at the beginning of each school year and whenever there are any change in the medicine, instructions, or doctor. (EC Section 49423).
4. A parent or guardian must supply the School with all medicine the child must take during the school day. A parent or another adult must deliver the medicine to School.

5. All controlled medicine, like Ritalin, must be counted and recorded on a medicine log when delivered to the School. A parent or another adult who delivered the medicine should verify the count by signing the log.
6. Each medicine the child takes must be in a separate container labeled by a pharmacist licensed in the United States. The container must list the child's name, doctor's name, name of the medicine, and instructions for when to take the medicine and how much to take.
7. Parents must pick up all discontinued, outdated, and/or unused medicine before the end of the school year.

IMMUNIZATIONS

In accordance to California School Immunization Law and the California Department of Health Services, all immunizations must be up-to-date before the first day of school. Furthermore, a parent must submit proof of up-to-date immunizations to our school offices before a child can begin school. If the school does not have proof of a child's up-to-date immunizations by the first day of school, then the child will be excluded from school. This policy pertains to all pupils: re-enroll, new, and homeschool students.

California School Immunization Law, California Department of Health Services, and Faith Baptist Schools cannot allow a child to start and/or be in school without proof of up-to-date immunizations.

TB SKIN TEST

Students entering K5 kindergarten and students who have never attended a California school must present evidence of a TB Mantoux (PPD) skin test. All K5 students must receive this test within one year prior to the first day of school. (TB tests received over one year prior to K5 entrance are not valid.) Furthermore, proof of this test must be submitted to our school offices. An up-to-date immunization form must include the following:

1. The type of test. Mantoux (PPD) only.
2. Date of test
3. Skin test results
4. Signature of doctor or designee

The LA County Department of Public Health and Faith Baptist Schools cannot allow a child be in school if this requirement is not met by the first day of school.

HEALTH EXAMINATION FOR FIRST GRADE

A child must receive a health examination within 18 months prior to starting first grade. Furthermore, a physician must completely fill out and sign a "Report of Health Examination for School Entry" form and the parent must submit this form to our school offices before the first day of school. ("Report of Health Examination for School Entry" forms and examinations completed over 18 months of starting first grade are not valid) If the school does not have proof of a "Report of Health Examination for School Entry" form by the first day of school, then the child will be excluded from school. This policy pertains to all pupils: re-enroll, new, and homeschool students.

Faith Baptist Schools will not allow a student to start and/or be in school if this requirement is not met by the first day of school.

Tdap

A new school immunization law requires all students entering 7th through 12th grades in the 2011-2012 school year in California to be immunized with a pertussis (whooping cough) vaccine booster called Tdap. Furthermore, a parent must submit proof of this vaccine by the first day of school. If the school does not have proof of a child's Tdap vaccination by the first day of school, then the child will be excluded from school. For the 2012-2013 and future school years, all student entering 7th grade will need proof of a Tdap shot before they begin school. This policy pertains to all pupils: re-enroll, new, and homeschool students.

Faith Baptist Schools will not allow a student to start and/or be in school if this requirement is not met by the first day of school.

UNMET IMMUNIZATION REQUIREMENT AFTER ADMISSIONS

If, after a child is admitted, he or she is discovered to lack one or more immunizations, there will be a 10 day period in which that child's immunizations must be made up-to-date. After 10 school days, the child must be excluded from further attendance if he or she has not come into compliance with the requirements. This policy pertains to all pupils: re-enroll, new, and homeschool students.

California School Immunization Law, California Department of Health Services, and Faith Baptist Schools cannot allow a child to be in school if immunizations are not made up-to-date after this 10 day period.

EPIPEN PROCEDURES

In addition to following the procedures for medicines listed above, if a child requires an EpiPen in the event of an allergic emergency, parents must provide one EpiPen to the child's teacher and one EpiPen to the school office. The school office will insure quick access to the EpiPen when the child is in before- or after-school day care.

INHALERS

Due to the quick response needed in the event of an asthma attack, students are allowed to carry their prescribed inhaler with them at all times. In addition, please follow the above procedures for medicine and notify the School and child's teacher of the child's asthma condition.

ILLNESS OR INCAPACITY

If a student has a fever or any other symptom of illness, he should not be sent to School. If the student is sent to School under such circumstances, the parents will be called to pick him up. If a parent, legal guardian, or emergency contact cannot be reached, professional care may be sought, and an injured or ill student may be transported via ambulance to the hospital to receive appropriate medical attention.

If for some important reason, a student is not able to participate in regular school activities, the School must be notified in writing by a physician of the nature of his incapacity and the probable length of its duration.

COMMUNICABLE DISEASES

Upon having the following diseases or conditions listed by the Department of Health Services, a student must have written consent from either a physician or the Health Department to return to School:

Head Lice	Mumps
Ringworm	Streptococcal sore throat
Hepatitis	Conjunctivitis "Pink Eye"
Salmonellosis	Tuberculosis
Measles	Pinworms
Scarlet Fever	Whooping Cough

A physician, Health Department official, or administrator may re-admit a student to School upon having the following diseases:

Chickenpox	Influenza
Colds	Pneumonia
German Measles	Skin diseases: Scabies, Impetigo

REQUIREMENT TO REPORT SUSPECTED CHILD ABUSE

Section 11166 of the Penal Code requires that any child care custodian, medical practitioner, or employee of a child protective agency who has knowledge of or observes a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or *reasonably suspects* has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately or as soon as practically possible

by telephone and to prepare and send a written report thereof within 36 hours of receiving the information concerning the incident.

Reasonable Suspicion “occurs when “it is objectively reasonable for a person to entertain such a suspicion, when based upon the facts that could cause a reasonable person in a like position, drawing when appropriate on his or her training and experience, to suspect child abuse.” (California Penal Code 11166[a]).

BLOOD-BORNE PATHOGENS

Immunization – Communicable Disease/HIV & HBV Policy

1. Students infected with HIV, except for those subject to conditions described in 3 below, will be permitted to attend School in an unrestricted manner because of the *de minimis* risk of transmission of HIV in the normal school setting. These students will be eligible for all rights, privileges, and services of the School.
2. Assessment of the risk to the immuno-suppressed student attending School in an unrestricted setting will be made by the student’s physician who is aware of the student’s immune status.
3. Students (whether HIV/HBV or not) who display behaviors that, in the sole judgment of the School, may pose a risk of harm to others, such as biting, and with communicable medical conditions such as oozing lesions, will not be permitted to attend School in an unrestricted manner.

Students in the above categories, with questionable behaviors and who have had medical conditions (including HIV positive or HBV) or neurological impairments, will be placed or retained only after a decision is reached by the School Administration. The School’s evaluation team will include, but not necessarily be limited to, the following:

- Student’s parents and physician
 - School’s attorney
 - Doctor representing the School
 - Chairman of the Board of Directors or his appointed official
 - Public health consultant to the school
 - School Principal/Supervisor
4. The policy of the School is to use recognized “universal precautions” established by the Centers for Disease Control and Prevention in handling all blood or bodily fluids. The bodily liquids may contain several infections including HIV; therefore, all such fluids will be handled by the School staff in such manner.
 5. The educators of an HIV infected student must respect the student's right to privacy and the confidentiality of School and medical records information. Those who are aware of the student’s condition should be limited to the minimum number needing to know of such condition in order to assure proper care of the infected student and to detect situations where the potential for transmission may increase (e.g., bleeding type injury). Unauthorized disclosure of a person’s HIV status is a breach of ethical conduct.
 6. Students are not permitted to participate in any school activity if an open, oozing, or bleeding lesion is not covered or protected. Any blood-soaked item (e.g., clothing or uniform) must be changed. It is the responsibility of the teacher/coach/supervisor to see that this procedure is followed. If an injury occurs and surfaces of equipment are contaminated, the teacher is to see that the area is secured until the surface is disinfected as noted above.

PARENT CODE OF CONDUCT

It is the objective of Faith Baptist Schools to provide children with a wholesome atmosphere that is complementary to their Christian education. Faith Baptist’s mission is to lead students to a personal relationship with our Lord and Savior, Jesus Christ, and through Christ-centered teaching, application, and example to prepare children for college.

Because of the broad diversity among school families, it is important to express some basic guidelines regarding what we expect from you, our parents.

Please know that the Administration encourages your input, ideas, and suggestions, but please be careful to express these in a positive, constructive manner.

1. We will not tolerate any behavior on the campus or in the classroom which, in the Administration's opinion, is violent, aggressive, belligerent, disrespectful, disruptive to the work or academic environment of the School, or conflicts with the Christian mission or spirit that the School is trying to encourage.
2. Parents are expected to act in a professional manner when on the property of Faith Baptist Church and Schools. A professional manner includes refraining from intimate acts of affection between partners (i.e., kissing, hand-holding, petting, etc.)
3. Because Faith Baptist School's campus is located on the property of Faith Baptist Church, parents are asked to refrain from smoking on our property.
4. For the safety of the students, parents will be required to display a parking decal on their windshields. Additionally, they may be required to sign in and out with our security guard upon entrance and exit from the property.
5. No alcoholic beverages are permitted in the vicinity of Faith Baptist Schools or at any school function.
6. Appropriate dress is required of all adults visiting the School's campus.
7. The speed limit in the parking lot is 5 mph; please use extreme caution.
8. The conduct of guests is the responsibility of the adult whose child attends the School.
9. Parents should not remain on School property after dropping off their children. This policy is meant to reduce the number of non-staff personnel as quickly as possible in order to secure the campus. When parents remain on the property, the School staff may not be able to recognize someone who does not belong on campus. Teachers would never want to have a child taken off the School grounds by an adult who pretended to be a parent.
10. Tuition covers only a portion of the cost of the School's operation. Parents are expected to participate in fund-raising drives during the school year. Your support will allow us to improve the quality of our facilities, while at the same time, hold down the cost of tuition.
11. Board members, teachers, and staff are not exempt from these rules, and are in fact expected to set the example for others.

Failure to comply with these rules may result in the student, parent, or guest being asked to leave the premises, and could result in a student being asked to withdraw from the School.

LUNCHES

Students are to buy their lunches at School or bring their lunches in a sack or lunch box, clearly marked with their name. **STUDENTS ARE NOT PERMITTED TO LEAVE CAMPUS FOR LUNCH.**

HOT LUNCH PROGRAM

The lunch program at the School is provided by Regent School Catering. Students may choose to purchase a complete meal which includes the main dish, the side items listed on the menu, and their choice of a beverage (milk, chocolate milk, juice, or bottled water). The main dish may be substituted for one of the five different substitute entrées listed on the monthly menu.

The cost of the complete meal is \$4.50; however, a student may choose to purchase just the entrée for \$3.75. The entrée is the main dish or one of the substitutes listed above without the fruit, vegetables, starch, and dessert that would be included in the price of the complete meal. The entrée does include the child's choice of drink.

The hot lunch program operates on a ticket system. Tickets are sold through the Financial Office at the following prices:

- 1 book of 10 complete-meal tickets for \$45
- 1 book of 5 complete-meal tickets for \$22.50
- 1 book of 10 entrée-only tickets for \$37.50

Because the School cannot be responsible for lost lunch tickets, we encourage parents to write their child's name in pen on the back of each ticket and to instruct their child to carry his ticket in a secure place.

In addition to the items on the monthly menu that will be sent home, the junior- and senior-high students may purchase with cash items from the à la carte menu that is posted in the lunch area. Assorted beverages, snacks, breakfast items, and ice cream may be purchased with cash before and after school, as well as during nutrition breaks.

FORGETTING LUNCHES

Over the years, it has been reported that as many as twenty students per day forget their lunches. This would necessitate twenty extra calls which would tie up the phones, take secretarial time, and, of course, contribute to congestion in the office.

Parents, please see that your child leaves home with his lunch. If your child forgets his lunch, please take it to the OFFICE and not to his room.

If a student comes to school without a lunch and a parent is not able to bring a lunch for him, that student may use cash to purchase a lunch in the lunch line. If a student does not have cash, he must obtain an emergency lunch ticket which may be used to purchase an entrée and a drink. Parents will be responsible to pay \$5 for each emergency lunch ticket. These payments must be made to Regent Catering through the School's financial office within 14 days. Unpaid fees for emergency lunch tickets will be posted to a student's account at the end of the semester.

TRUANCY

If a student is truant off the School property without his parents' knowledge, he will receive twenty-five demerits for each period of class missed, up to fifty demerits, regardless of whether he arrived on the School property at any time. In addition, he will receive a 0% E for all work done in the classes missed. Bringing a parental note after truancy has occurred will not be satisfactory.

If a student is truant, but remains on the School property, he will receive ten demerits for each class missed (up to fifty per day), as well as the accompanying academic penalty of a 0% E for all work done in the classes missed. If a student shows any type of absentee pattern, such as missing the same time period or day of the week, a conference with the student, a parent, and a School administrator will be necessary to find a solution to the problem.

LEAVING PROPERTY WITHOUT PERMISSION

Once a student arrives on campus, he is not to leave without permission for any reason. If he must leave, he must first provide written parental permission and be signed out by a regular School secretary in the School Attendance Office before leaving the campus. Of course, if a student is late upon returning to School, tardy slips or demerits may be given. Although a student may bring a note from a parent after he has returned to School, he still will be subject to demerits for leaving the property without proper permission.

Additionally, the School does not permit students to walk home without written permission on file. Students may obtain a "Release to Walk Home" form from the administration office. Regardless of whether a student has permission to walk home or not, students are not allowed to walk off campus to different locations other than their homes. These locations include, but are not limited to, McDonald's, Taco Bell, El Pollo Loco, 7-Eleven, El Taco Llama, and Subway. These policies are for the safety of your children.

Any student leaving the property without permission will be given twenty-five demerits for each class, lunch, or chapel missed.

IMPORTANT—At no time is a student to be picked up by anyone other than parents, guardians, or other persons authorized to do so on the information card.

Faith Baptist Schools cannot be liable for the safety of students who leave the property in an unauthorized fashion.

LOCKERS

Students are expected to keep the inside of their lockers neat and clean at all times. Under NO circumstances are students allowed to share or change lockers with another student or give out their locker combination to other students; they should not be used as safes, and the School will not be responsible for lost money or valuables. Students must use the lock and combination on the locker assigned to them. No personal locks may be used. All lockers are the property of Faith Baptist Schools and are subject to search without notice at any time as deemed necessary by the Administration.

All physical education students MUST provide their own lock for their gym lockers. This includes those students who are on teams. The School cannot be responsible for stolen items that were not locked in a locker. All lockers are the property of Faith Baptist Schools and are subject to search without notice at any time as deemed necessary by the Administration.

JUNIOR-HIGH STUDY HALL

We are greatly concerned for the safety of your children; therefore, any seventh- or eighth-grade student who is on the property later than 4:00 P.M. must go to day care study hall. Students who fail to report to study hall will be subject to disciplinary action.

1. At 3:40 P.M., the junior-high teachers will walk all 7th- and 8th-grade students to the safety zone at the elementary playground. Students will not be permitted to be picked up on Farralone Avenue.
2. Students will not be permitted to go to their lockers after seventh hour; therefore, they should get all of their homework and books from their lockers after sixth hour.
3. At 4:00 P.M., the junior-high study hall supervisor will escort all junior-high students who remain in the safety zone to the study hall room.
4. There is no additional charge for students to attend the after-school study hall.

LIBRARY

The library will be available for students to check out books and other materials, use the Internet, and use the copy machine. All items may be checked out for a two-week period. Students are permitted to check out four items from the library, only one of which may be a media item. Once issued, student ID cards are required to check materials out. Temporary replacement library cards, containing name and barcode only, are available in the library for \$1. There is no limit to the number of times an item may be renewed unless it is on special reserve. Overdue items and items on hold may not be renewed. Late fees will apply. A late fee of 20¢ per item will be charged for each day it is overdue. Materials which are not returned within 6 weeks of the due date or by the last day of school will be considered lost, and will be charged both the overdue fine and the replacement cost of the item.

School-related items may be printed off the internet at no charge; however, non-School related pages or pages printed without permission will be charged 15¢ per sheet. No color printer is available. Daily late fees will not exceed the replacement value of the checked out item, plus handling fees. If materials are not returned by the last day of School, a \$15 fee will be charged as well as the replacement value of the item.

TEXTBOOKS

Some textbooks are rented to the student. It is required, however, that parents reimburse the School for any textbooks which the student may lose or damage, and report cards will not be released until the books are found or reimbursement is made. In the event of a lost or damaged rental book, the parent will be billed the full cost of the book in addition to the rental fee.

Book fees are included in the annual School tuition. Book fees include the purchase of consumable workbooks as well as rented textbooks. Discounts will NOT be given for unused books. A student who withdraws from a class or from the School will still be responsible for the consumable workbook fees in full.

All hardcover textbooks must be covered with an acceptable cover. Adhesive covers or newsprint and lightweight papers, as well as covers with language or images that are inconsistent with the religious tenets of the School, are unacceptable.

SUPPLIES AND ITEMS NEEDED

We require that each student have the following materials in order to standardize and produce more efficient work throughout the School. A more comprehensive list of supplies can be found on the school website at www.faithbaptistschools.com.

BIBLE Each student will need a Bible, which he should have at school every day. Please use the King James Version (AV 1611) only. Bibles are available for purchase in the School Office.

**PAPER, PENCILS
ERASERS** White, college-ruled paper; pencils; pens; and erasers will be needed. Each teacher will specify what type of notebook or folder will be needed for his class.

The School will distribute a school planner/homework notebook to all junior- and senior-high students on the first day of school.

DICTIONARY Each student must have a copy of The American Heritage Dictionary. This dictionary may be purchased in the School Office.

KLEENEX Every student should bring his own tissues to School as necessary.

APPOINTMENTS WITH STAFF, DEPARTMENT HEADS, AND ADMINISTRATORS

If you have a problem, question or concern and are unsure to whom you should speak, please call the School office before coming to School. We certainly want to help you, and we will be able to do so more efficiently if we can work with you by telephone to direct you to the appropriate person and make an appointment, if necessary.

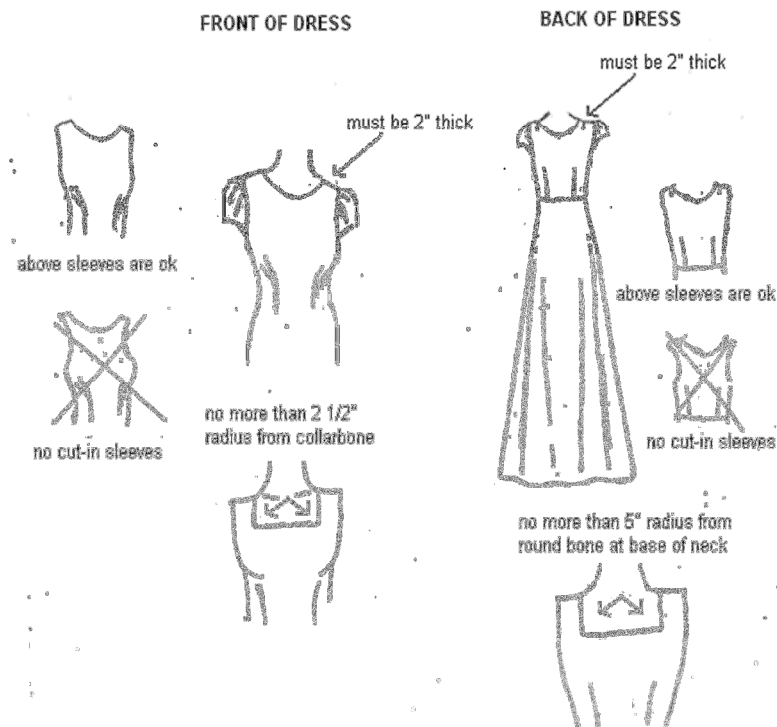
If you do not receive a timely reply (48 hours) from the person you wish to reach, please call Mrs. Stephania Rasmussen. All questions or concerns regarding a teacher should be directed to the teacher first.

GRADUATION DRESS—GRADES 9 & 12

Ninth-grade students will wear caps-and-gowns.

Twelfth-grade girls will be required to buy a graduation dress or have one made. Dress requirements are listed below. Boys will be required to rent a tuxedo. Tuxedo rental information will be communicated to the parents during the school year.

1. *The neckline of the dress must be no lower than two-and-a-half inches down from the collarbone, providing the dress is not revealing.
2. *The back of the dress cannot be any lower than five inches down from the round bone at the base of the neck.
3. Sleeves may not be off the shoulders. The dress should cover a regular bra strap, and the width of the dress across the top of the shoulders can be no less than two inches.
4. Sleeveless dresses must not be "cut-in" off the edge of the shoulder.
5. Dresses should not be halter-style. It should not be necessary to wear a strapless bra.
6. The length of the dress is to be no shorter than the middle of the knee. All slits must be sewn to the middle of the knee.
7. The dress must allow for weight gain. Dresses with very straight skirts must fall straight from the hips. Dresses should not cup in the back or cling in any way. Also, skirts should not be so straight that your daughter cannot walk without difficulty. Dresses should not be so tight that they are revealing.
8. Sheer materials on your dress that are not consistent with these guidelines or the regular school dress code must be lined.
9. The dress must be consistent with our school dress code.
10. No belly or midriff may show, even when the arms are extended above the head.



11. The dress must meet these requirements without the addition of a shawl. Sweaters and jackets are permissible provided they are worn the entire evening. It is important to measure these requirements with a ruler because things are not always as they appear.

DISASTER PREPAREDNESS/EARTHQUAKE EMERGENCY

In the event of a disaster, no student will be dismissed from School unless a parent (or individual designated by a parent on the school "Information Card") comes for him. Because phone lines may be down in a catastrophe, notes may not be faxed to the school for the release of a student during an emergency. All parents, or designated parties, who come for students must have them signed out at the office or at the temporary student release station with a School official at the entrance to the school yard.

In the event of an emergency, the School is prepared to provide each child with emergency food and water. These supplies are regularly purchased and stored in an earthquake-safe location on our campus. If you are unable to reach the school, we will care for your child here. We have a number of people with first-aid certificates, and we will be in communication with various local emergency services. We do ask for your help in the following areas:

- Please do not call the School – we must have the lines open for emergency calls.
- Following an earthquake or other emergency, do not immediately drive to the School – streets and access to our School may be cluttered with debris. The School access route and street entrance areas must remain clear for emergency vehicles.
- Tune your radio to KFWB (980) or KNX (1070) on the AM dial. Information and directions for Faith Baptist students will be given over the radio. If internet access is available, please check the school website at www.faithbaptistschools.com.

SCHOOL CLOSURE INFORMATION

In the event of an emergency (fires/floods/earthquakes/heavy rain), please check the following for School closure information:

- www.faithbapistschools.com
- Call (818) 340-6131. A temporary phone greeting will be added to our phone system.
- Local radio and television news agencies may or may not broadcast the information. Tune your radio to KFWB (980) or KNX (1070) on the AM dial.

SECURITY AND PARKING

As custodians of your children, we take their safety seriously. Please stay tuned to the local television and radio stations for important announcements during an emergency. You may also consult the School's webpage for information such as School cancellations.

Upon entering campus, vehicles without a current school-year decal will be stopped by the security guard. The drivers and any passengers will be required to sign-in. The occupants then will be given visitors' badges that must be worn while on campus. Upon exiting, the vehicle will be stopped again for the driver and passengers to sign-out.

To reduce the wait at the gate, ***a special decal can be placed inside the front right corner of your windshield.*** Cars with decals will be allowed to pass without signing in at the guard's desk, and cars without decals will have to wait. Decals are mailed home in August before the start of school.

PROTECTION OF STUDENTS/LOITERING

Parents may not remain on School property after dropping students off. This request is strictly for the protection of the students. When there are adults waiting on the property, the School cannot be certain of who should really be here. If some parents are allowed to stay on the grounds, everyone would have to be allowed to do this. The School would not want to have a student taken off the School grounds by an adult who appeared to be a parent. It is safer for your children if the School keeps the property clear of adults, other than teachers and staff members. This is true throughout the school day.

The Penal Code, State of California, Section 653b(a) states:

...[E]very person who loiters about any school or public place at or near which children attend or normally congregate and who remains at any school or public place at or near which children attend or normally congregate, or who reenters or comes upon a school or place within 72 hours, after being asked to leave by the chief administrative official of that school or, in the absence of the chief administrative official, the person acting as the chief administrative official, or by a member of the security patrol of the school district who has been given authorization, in writing, by the chief administrative official of that school to act as his or her agent in performing this duty, or a city police officer, or sheriff or deputy sheriff, or Department of the California Highway Patrol peace officer is a vagrant, and is punishable by a fine of not exceeding one thousand dollars (\$1,000) or by imprisonment in the county jail for not exceeding six months, or by both the fine and the imprisonment.

In light of this law, if any teacher notices an adult on the property during the day, the office will be notified immediately, and the person will be approached to find out his business. The School is very concerned with the responsibility given to it for the safety of your children and appreciates your complete cooperation in protecting the students.

ARRIVAL/DISMISSAL FROM SCHOOL/CHURCH ACTIVITIES

For the safety of our students, it is imperative that parents do not drop their children off more than 15 minutes before a School/church activity is scheduled to begin. Likewise, all students must be picked up no later than 15 minutes after an activity has ended. Faith Baptist cannot be responsible for unsupervised children; therefore, demerits will be given to students who violate this policy.

VISITORS

All visitors must secure **written permission from the Administrative Office at least one week before visiting any class or other regular School-time activities** (i.e., class meetings, lunch area, chapel, etc.) We are requesting that there be no visitors during the first two weeks of school and during the last three weeks of school, as well as the day prior to Thanksgiving, winter and spring recesses, and during the Speech Contest. We also request that there be no visitors the two weeks prior to and during the first-semester final exams.

PARENT/OFFICE RELATIONSHIPS

Because the School has a large enrollment and very limited office space, we are kindly requesting that congestion be limited in our offices. If possible, please avoid bringing small children into the offices. The School is concerned that all business matters be handled properly and efficiently, and this is sometimes difficult to do when a great deal of noise and conversation is taking place in the office.

TUTORING

Thirty minutes of free tutoring are offered each week for students in Math and English. Please see your child's teachers for specific times and locations.

Additional tutoring is available from teachers at a fee of \$35 per hour or from another student at a fee of \$15 per hour. The hourly rate for tutoring for an AP class will be set by the individual AP teachers. Please contact Miss Swift in the administration office for more information or to request a tutor.

TUITION PAYMENTS

Teachers are hired on a yearly basis and the tuition is an annual fee. Consequently, the School will be unable to provide a tuition reduction in the case of a prolonged absence.

ALL tuition fees must be paid to Smart Tuition by check, credit card, money order, or cashier's check, making them payable to Smart Tuition. Families must enroll in the Smart Tuition program each School year and pay the annual \$43 enrollment fee per family. As of July 1, 2010, the School's financial office no longer accepts tuition payments for the regular school year.

For your convenience in making tuition payments, the annual fee is divided into ten payments. At the beginning of each payment period, a tuition statement will be mailed or e-mailed to you from Smart Tuition containing an account statement, on which the monthly charges are listed. All tuition and fees are due on the first of the month following receipt of the Student Statement of Account and are payable ABSOLUTELY no later than the tenth. *If you do not receive your statement in the mail or by e-mail, please understand that you are still responsible for making your monthly payment on time.

If the first tuition payment is not paid by August 20, the school will automatically assume the student is not attending Faith Baptist Schools in the Fall Semester and will automatically withdraw the student from the School.

If the first tuition payment is made on or before August 10 and the parent decides to withdraw the student from enrollment after August 10, the August tuition payment will not be refunded. Upon receipt of an official withdrawal form, the School will release the parent from the remaining yearly contractual obligations.

If the first and second tuition payments are made before school starts and the student never attends the School, only the second tuition payment will be refunded. Upon receipt of an official withdrawal form, the School will release the parent from the remaining yearly contractual obligations.

After the tenth of the month, a late charge of \$25 will be added to all accounts with an unpaid balance. **Each family is allowed one late payment without penalty per school year excluding the final tuition payment due May 10. No exceptions will be made on this date. Furthermore, if your account is delinquent 30 days, your child will be required to stay out of school until the account is made current. You will have 10 days from the date of withdrawal to bring your account current, or your child will not be allowed to return to Faith Baptist. At that time, collection procedures will be initiated.**

All report cards will be held in the office for students who have delinquent accounts with the school, and notification to transferring schools will be made.

There will be a charge for any checks that are returned to the School from the bank. The first returned check charge will be \$25. The second returned check charge will be \$50; thereafter, only money orders, credit cards, or cashier's checks will be accepted for payment.

No application for a new student or a re-enrolling student will be accepted if there is an outstanding balance for any other student of the same family.

All tuition must be paid in full by May 10. There will be a \$100 late charge for all accounts not paid in full by May 10.

LOST-AND-FOUND

Since we do not have the storage space necessary to hold all items taken to the lost-and-found during the school year, all items in the Lost and Found will be put on display and disposed of periodically. Lost items, therefore, must be claimed promptly.

Students may receive demerits for taking any clothing not belonging to them from the Lost and Found or the locker rooms after physical education classes.

Please note: Although the office is willing to deliver forgotten items, such as clothing, to students, please understand that the School is not responsible for lost articles, as things may be inadvertently picked up by the wrong student.

MARKING POSSESSIONS

All sweaters, lunch boxes, and other possessions should be clearly marked with the student's name.

TELEPHONE CALLS—OUTGOING

Students may ask to use the office telephone in the attendance office to change after-school plans or to call home to see if their parents have forgotten to pick them up, etc. (Also refer to “Cellular/Camera Phones.”)

If a parent is driving a group of students in a carpool, he is responsible for notifying the parents of the other students if he is late or his plans have changed. The School cannot assume this responsibility.

TELEPHONE CALLS—INCOMING

Neither teachers nor students will be called from the classroom for telephone calls. In case of an emergency, please notify the receptionist when calling so that your child can be contacted immediately. Messages may be left for your child’s teacher through the School’s voice mail system or e-mail.

PRINTED MATERIAL

No newspapers, books, brochures, or any type of printed materials are to be passed out to students of Faith Baptist Schools without prior permission from the Administration. Students are not to accept printed material from someone not authorized by Faith Baptist Schools to distribute to the student body.

BICYCLES / SKATEBOARDS / ROLLERBLADES / SCOOTERS

Students may ride their bicycles to and from School. Students must dismount upon entering the School premises and walk their bikes to the bike rack, which is located at the east end of the elementary playground. No bicycle will be allowed on campus without a lock since we cannot be responsible for theft. Students, upon going home, are to walk their bikes while leaving the premises. Skateboards, rollerblades, skates, and scooters are not permitted on the School property. Students who walk or ride a bicycle to or from School must have a Release to Walk Home form on file with the School to do so. These forms can be found in the administration office or on the school website at www.faithbaptistschools.com.

CODE OF CONDUCT

It is assumed that each student will maintain a high standard of personal integrity, and that only minimal disciplinary action by the School will be necessary.

Faith Baptist Schools expects the cooperation of its students and parents in the development of respect for the enforcement of the rules and regulations of the institution. The support of each parent is vital to the exercise of discipline and development of each student.

Any student who engages in conduct in violation of this Code of Conduct, or conducts or publicizes an off-campus activity at which such violations occur, is liable for the number of demerits which corresponds to each particular offense occurring at the activity in question.

The above statement pertains but is not limited to the following:

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| drinking (Prov. 20:1) | smoking (I Cor. 6:19) |
| use of narcotics (I Cor. 6:19-20) | lewd conduct (I Cor. 6:18) |
| misuse of controlled substances (Titus 2:12) | social dancing (Ex. 32:19) |
| acts or threats of violence (Ps. 37:8) | |
| profanity (Ex. 20:7) | |
| immorality (including premarital sex of any kind) (I Thess. 4:3) | |

or any other behavior that the Administration, in its sole judgment, determines is inconsistent with the religious mission or tenets of the School. The School reserves the right to modify this list at any time. Further, this Code of Conduct applies to student conduct both on and off campus.

STEALING

If a student sees another student's possessions, he should leave them where they are and ask a teacher's permission to take the items to our lost-and-found. Exodus 20:15 says, "Thou shalt not steal." Children are taught that they must never take anything that is not theirs.

A student who steals or takes something that does not belong to him without permission will receive fifty demerits.

CHEATING

Cheating is dishonest, and dishonesty in any form will not be tolerated at Faith Baptist Schools. Any student guilty of cheating will be severely dealt with, will receive twenty-five demerits, and will receive a 0% E on the test or assignment.

Cheating includes, but is not limited to, providing or obtaining unauthorized assistance on any test, project, homework assignment, or class work.

PLAGIARISM

Plagiarism is defined by the American College Dictionary as "copying or imitating the language, ideas, and thoughts of another author and passing off the same as one's original work." All papers must be submitted to turnitin.com.

To be more specific, it involves the copying of someone else's writing without giving proper credit to the author. Merely changing words is not enough.

In addition to a complete rewording, it is also necessary to rework the order of the ideas and thoughts. The personal ideas and thoughts of another author must be reworked until your work becomes "personal." In other words, your organization of information should be original. To steal someone's organization (or order) of ideas and thought without giving them credit is also plagiarism.

In a research paper, you are not expected to come up with and discuss original ideas. Your task is to collect and organize information. The proper way to give credit for information from someone else's writing is with a text note or end note. A good research paper abounds with notes from many sources. If you quote the author, you would also enclose the information in quotation marks.

COMPUTER USE

A student who tampers with, gains unauthorized access to, or otherwise uses the School's computer system in a manner that is inconsistent with the terms contained in this Handbook or the School's religious tenets is subject to disciplinary action, up to and including expulsion from Faith Baptist Schools.

RESPECT FOR PROPERTY

A genuine care and respect for private property is to be exhibited at all times by our students. A student defacing or writing names on any property of Faith Baptist Schools may be automatically suspended or expelled and may receive up to 150 demerits.

Willful damage to or destruction of School property, staff property, or another student's property will not be tolerated. The student must pay for all damage that the student caused, whether willful or accidental.

Twenty-five demerits will be given to any student who tee-pees any teacher's, administrator's, or staff member's house or property.

DEMERITS

At the start of each semester, each student's demerit record begins at zero. Once a student reaches 50 demerits, a mandatory meeting will be scheduled for the student and his parents to meet with the administration. Any student who accumulates a total of 150 demerits in one semester will be expelled.

Disciplinary probation is interpreted as follows: Any student who accumulates 75 demerits in one semester will be suspended from school for one day and will be placed on disciplinary probation during the next semester. The student will not be able to run for any class/student body office. If the student accumulates 75 additional demerits during the semester a student is on disciplinary probation, the student will be automatically expelled. However, if a student demonstrates improvement and does not accumulate 75 demerits, the student will resume normal disciplinary status the following semester.

If a student receives 150 demerits during a semester, he no longer will be permitted to attend the School for the duration of the semester. No expelled student may be readmitted without the invitation of the Administration.

Any student who is suspended or expelled is not permitted to be on School grounds at any time during the normal school day, and he will not be permitted to attend or participate in any School activity during this period. (See "loitering.") If a student leaves the School (withdraws or is expelled), he loses all privileges of attending banquets or School functions, since he is no longer enrolled in the School.

All students will receive a list of demerit offenses on the first day of School. Students will acknowledge by their signature on this demerit schedule that they are aware of the rules and agree to abide by the policies found therein.

Any student who accumulates 30 or more demerits during a semester is no longer qualified to run for any class/student body office, volunteer as a junior counselor, work for the School or qualify for financial aid (work assistance). Class and student body officers who accumulate 30 or more demerits during a semester will be required to resign as officer. Students must maintain fewer than 30 demerits for an entire semester in order to meet the qualifications for class/student body officer, junior counselor, or work assistance.

Demerits will be posted to Edline for parents to view after a student has had the opportunity to meet with the Discipline Committee.

APPEALS PROCESS

If any student or parent wishes to question or appeal a particular demerit, the appeal must be submitted **within ten (10) school days** of the time it was issued. Otherwise, the demerits will become part of the student's semester record. The appeal must first be made to the teacher who reported the demerits before being brought to the attention of the Discipline Committee or Administration.

SUSPENSIONS/EXPULSIONS

The following is a partial list of reasons for which a student may be suspended or expelled: bringing pornography to school; smoking; possession or use of narcotics or alcohol; dancing; immorality; gang-like behavior; fighting, biting; acts or threats of violence; gambling; profanity; weapons at school (regardless of intent, real or "toy"); disrespect; sexual, verbal, or physical harassment; vandalism; pulling a school fire alarm; accumulation of demerits; or an accumulation of tardies. The Administration, in its sole judgment, determines what is inconsistent with the religious mission or tenets of the School. The School reserves the right to modify this list at any time. Further, this Code of Conduct applies to student conduct both on and off campus. If a student is expelled after the fourteenth week of the semester, the Administration will schedule a time for him to take his final exams. Expelled students may not visit the School property or participate in School functions.

Pursuant to California Penal Code 626.10, the authorities will be notified immediately if a student brings to School or uses at School any type of weapon (regardless of intent, real, "toy," soft-air pellet gun, paint ball gun, stun gun, BB gun, knife, fighting sticks, etc.) The student also may be subject to prosecution by local authorities and disciplinary action by the School.

Any work or test missed on a suspension day will be recorded as a 0% F.

Any student who is expelled from Faith Baptist Schools will not be permitted to re-enroll for a minimum of one full semester. If, after this time, the student wishes to return to the School, he will be required to meet certain conditions. These conditions include, but are not limited to, church attendance, an exemplary academic record, and recommendations from a youth pastor and principal. The expelled student also must attend a meeting with the Administration to state why he wants to re-enroll at Faith Baptist Schools. If the Administration approves the student's return, the student will be placed on disciplinary probation for one semester. Expelled students will not be permitted to return to the School unless a notable change in behavior and attitude is evident to the Administration. Students who are asked to leave the School due to the possession or use of narcotics will not be permitted to re-enroll in Faith Baptist Schools at any time in the future.

A student who voluntarily withdraws from the School prior to the processing of demerits that would have resulted in the student's expulsion will be treated as an expelled student.

STUDENT WEBSITES

Any student who operates a personal online website or contributes to a blog must register the website/blog with the pastoral staff (e.g., myspace.com, facebook.com, blogger.com, xanga.com, etc.) The website must be registered immediately upon its creation. Any student who creates a website or blog prior to attending the School must register the website/blog as soon as he/she is accepted as a student. All websites/blogs may be monitored periodically for content. Any student, including home school students, found with an unregistered website/blog or website/blog material that is deemed inappropriate to the purpose and mission of the School may be subject to disciplinary action up to and including suspension or expulsion from the School.

RESPECT FOR TEACHERS AND STAFF

Teachers must always be addressed as Mr., Miss, or Mrs. Students must address teachers in this manner both on campus and off campus, during and after school hours. Students are to demonstrate a respectful, cooperative attitude toward any employee of Faith Baptist Church and Schools.

No type of nickname will be tolerated in reference to a teacher or administrator. Any form of disrespect to teachers or staff members may result in demerits as well as disciplinary action, up to and including suspension or expulsion.

RESPECT FOR OTHER STUDENTS

God made us all; therefore, we must show our respect for Him by showing our respect for each other. Any form of derogatory, intimidating, or threatening actions or language will not be tolerated. Offenses deemed to be serious by the Administration, regardless of intent (joking or not), may result in disciplinary action, up to and including suspension or expulsion.

SCHOOL PICTURES

Any student whose appearance or conduct, in the sole opinion of the School, is in poor taste in a School photograph (yearbook, for example) will receive demerits and be required to pay for the costs incurred in taking another photograph.

DATING

Wholesome friendships are encouraged between boys and girls. This does **not** include hand-holding, petting, kissing, or any similar bodily contact at any time while at Faith Baptist Schools or at any School- or church-related activity. A student who possesses a contraceptive, engages in immorality (including without limitation premarital sex of any kind) or sexually harasses another student or teacher, is subject to disciplinary action, up to and including expulsion. We request that no note-writing or note-passing be done on the school premises. (Also refer to "Banquets.")

GUM CHEWING

Gum chewing by students has proven to be destructive of School and personal property and will not be permitted. In addition to receiving demerits, any student who chews gum may be held liable for damage done to School property.

PERSONAL POSSESSIONS ON SCHOOL PROPERTY

Personal materials may not be brought to School unless they are part of the student's class work and have been approved in writing by the teacher. Items which should not be brought to School include, but are not limited to, the following:

CD's	Newspapers	Decals	MP3 Players
Tapes	Magazines	Stickers	Portable DVD players
Books	Catalogs	Posters	Portable game systems

Any student who brings an item to School that is, in the sole opinion of the School, inconsistent with the School's religious tenets, may be subject to disciplinary action, such as a minimum of 10 demerits and up to and including suspension or expulsion. Such items may include, but not be limited to, words or pictures that are suggestive of sexual conduct, that have pictures of a boy or a girl inappropriately dressed, or that contain references to profanity, nudity, immorality, witchcraft, or the occult.

Any student who possesses an item that contains material deemed unacceptable by the School will be subject to discipline, including expulsion, regardless of the awareness or intent of the student.

Students will be held liable for any lost or stolen personal possessions. (Please refer to Music Players/Video Games/Computers and Cellular/Camera Phones for more information.)

MUSIC PLAYERS/VIDEO GAMES/COMPUTERS

No radios, tape players, video games, Ipods, CD players, MP3 players, or computers may be brought to School unless they are part of the student's class work and have been approved in writing by a teacher. Students will be held liable for any lost or stolen items.

Students will be held liable for all content on their personal computers brought on the School campus. Demerits may be issued to students who have inappropriate content on confiscated computers.

CONDUCT IN THE LABORATORY

Since the laboratory contains many chemical supplies that, when used without supervision or instruction, may be dangerous, any individual taking any chemical from the laboratory may be subject to disciplinary action, including without limitation, 50 or more demerits, suspension or expulsion. On the first day of school, the science instructors will distribute policy sheets that will explain lab related rules that must be adhered to strictly.

FIRE ALARM/911 CALLS

If a student wrongfully pulls the fire alarm or calls 911 on School property, he may be subject to disciplinary action, including demerits, suspension, expulsion, and/or arrest.

In case of a fire, the School will not hesitate to call the arson squad to investigate. Any student involved in starting a fire is subject to disciplinary action, up to and including suspension or expulsion.

GRIPING/COMPLAINING

Constructive suggestions made to the Administration of Faith Baptist Schools always will be welcome and appreciated; however, griping or complaining is an evil and destructive sin and will not be tolerated.

CELLULAR/CAMERA PHONES

Except as otherwise permitted herein, no pagers or cellular phones may be used for any purpose, including making or receiving calls, playing music, playing games, taking pictures, etc. during regular School hours and after-school study hall.

Any student who needs to be contacted must be reached through the School Office. Demerits will be issued to students whose cellular phones or pagers “ring” during class or to students who use their phones for non-emergencies. Students may use their cellular phones to call their parents after School or for emergencies only (i.e., earthquakes or other natural disasters).

Please note: Students will be held liable for all content on their personal cellular phones brought on the School campus. Demerits may be issued to students who have inappropriate content on confiscated cellular phones.

Students are not permitted to use a cell phone in the School building before or during School time. After School, students should not use cell phones until they have left the School building.

Any use of a cell phone in School during School hours by a student will result in disciplinary action. If a student brings a cell phone to School, the cell phone must be secured in the student’s locker and must be turned off. If a student brings a cell phone to class or the phone rings while in a student’s locker, the teacher will initiate disciplinary action and the phone may be confiscated for the remainder of the day. (Confiscated phones may be returned by the Administration to parents upon request. Students whose phones have been confiscated may be asked not to bring a cell phone to School in the future.)

Note: “Forgetting” to turn off the cell phone is not an excuse.

Use of a cell phone during a test for any reason (i.e. text messaging, photos) will be considered cheating, and appropriate academic and disciplinary action will be taken in the sole discretion of the Administration.

No taking of or other use of cell phone photographs is permitted during the School day. Particularly, no cell phone photographs are permitted in the restrooms or locker room areas at any time. Violation of this prohibition is a serious disciplinary offense.

Parents who need to contact their child during the School day for emergency purposes should use the School’s normal emergency contact process and call the main School phone number. School staff will assist parents in communicating with their child in appropriate emergency situations. Parents should not consider their child’s cell phone as a means of contacting their child for any reason during the School day.

Note: These guidelines were formulated after careful review of school cell phone policies across the State and the country.

Students will be held liable for any lost or stolen items.

VEHICLE REGULATIONS

The following list of regulations must be obeyed by those students driving cars and motorcycles to School:

1. Speed limit on campus—5 miles per hour.
2. School decals must be in the lower right windshield of all cars driven to School.
3. Once a student arrives at School in the morning, he is not to leave without permission from the office.
4. No one is to drive across the blacktop or grass when children are playing there. This applies to before, during, and after School.
5. Students should not return to their car until they are ready to leave for home at the end of the day.
6. Any student use of a vehicle that endangers the safety of our students or disturbs classes, secondary or elementary, will not be tolerated.
7. Students must park on campus in the designated student parking area in the west parking lot until all spaces are filled before parking in the main parking lot.
8. Students may not use their vehicle as transportation on campus between class periods.

9. Demerits may be given for unsafe, careless or unlawful driving on School property, or driving that is inconsistent with the provisions contained herein.

All parents who wish to have their child driving in a car or on a motorcycle with another student MUST advise the School Office in writing. Students are not permitted to ride in another student's vehicle, such as a car or motorcycle, to or from School or during School hours, without the prior written consent of both students' parents. It is the students' responsibility to provide these documents to the School Office prior to such ride share. Due to the large number of students driving to and from the campus each day, the School cannot be responsible for strictly monitoring students' vehicle use and enforcing this policy; parents and students must assume responsibility for doing so.

STUDENT SEXUAL HARASSMENT POLICY

Faith Baptist Church and Schools is committed to maintaining an academic environment in which all individuals treat each other with dignity and respect where individuals do not abuse their personal and/or professional authority or power in interpersonal relationships, and one which is free from all forms of intimidations, exploitations, and harassment, including sexual harassment. Any type of sexual harassment, including employee-to-student, student-to-student and student-to-employee sexual harassment, is prohibited. Administration, faculty, staff, and students will not condone actions or works that a reasonable person would regard as either discrimination or harassment. Faith Baptist Church and Schools is prepared to take action to prevent and correct any violations of this policy. Anyone who violated this policy will be subject to discipline, up to and including termination or expulsion.

DEFINITION OF SEXUAL HARASSMENT

“Sexual harassment” means unwelcome sexual advances, requests for sexual favors, or other verbal, nonverbal/visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting that creates an intimidating, hostile, or offensive academic or work environment and that occurs under any one of the following conditions:

1. Submission to the conduct is explicitly or implicitly made a term or condition of an individual's academic status or progress.
2. Submission to, or rejection of, the conduct by the individual is used as the basis for an academic decision affecting the individual.
3. The conduct has the purpose or effect of having a negative impact upon the individual's academic performance or of creating an intimidating, hostile, or offensive educational environment.
4. Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through this School.

WHERE TO REPORT SEXUAL HARASSMENT

Although any faculty or staff member of Faith Baptist Schools may assist a student in reporting a complaint, the following individuals are specifically authorized to receive complaints and to respond to questions regarding sexual harassment: Mrs. Packer or Mr. Roland Rasmussen, Jr.

EXAMPLES OF SEXUAL HARASSMENT

Unwelcome sexual conduct of this type can include a wide range of verbal, nonverbal/visual, or physical conduct of a sexual nature. Among the types of conduct which would violate this policy are the following:

1. Unwanted sexual advances or propositions;
2. Offering academic benefits in exchange for sexual favors;
3. Making or threatening reprisals after a negative response to sexual advances;
4. Nonverbal/visual conduct, such as leering, making sexual gestures, displaying sexually suggestive objects, pictures, cartoons, or posters.

5. Verbal conduct such as making or using derogatory comments, epithets, slurs, and jokes;
6. Verbal abuse of a sexual nature; graphic verbal commentaries about an individual's body; sexually degrading words used to describe an individual; suggestive or obscene letters, notes, or invitations;
7. Physical conduct such as touching, assaulting, impeding, or blocking movements;
8. Exposing oneself.

WHAT TO DO IF YOU EXPERIENCE OR OBSERVE SEXUAL HARASSMENT

Students who feel that they have been subjected to conduct of a harassing nature are encouraged to promptly report the matter to one of the designated School officials. Students who observe conduct of a sexually harassing nature are also encouraged to report the matter to one of the designated School officials. All complaints will be promptly investigated.

CONFIDENTIALITY

Every effort will be made to protect the privacy of the parties involved in any complaint. However, Faith Baptist Church and Schools reserves the right to fully investigate every complaint and to notify a student's parent/guardian and appropriate government officials as the circumstances warrant.

PROTECTION AGAINST RETALIATION

It is against Faith Baptist Church and Schools' policy to discriminate or retaliate against any person who has filed a complaint concerning sexual harassment or has testified, assisted, or participated in any manner in any investigation, proceeding or hearing concerning sexual harassment.

PROCEDURE FOR INVESTIGATING THE COMPLAINT AND FOR TAKING CORRECTIVE ACTION

When one of the School officials designated in this policy receives a complaint, he or she shall immediately inform the Administration. The Administration will direct an investigation. If the investigation confirms the allegations, prompt corrective actions shall be taken. The individual who suffered the harassing conduct shall be informed of the corrective action taken. In addition, any employee or student found to be responsible for sexual harassment in violation of this policy will be subject to appropriate disciplinary action, up to and including expulsion or termination of employment. The severity of the disciplinary action will be based upon the circumstances of the infraction.

SCHOOL & CHURCH ACTIVITIES

TEEN OUTREACH/YOUTH GROUP

Teen Outreach is available on Wednesday evenings for all 7th- through 12th-grade students from 5:00 P.M. to 6:45 P.M. This outreach time is supervised by the youth leaders, as the students are taken on School buses to invite people to church or to visit a nursing home. Students must bring spending money to buy their own dinner. Any junior or senior high student on campus during this time MUST attend Teen Outreach, as it is the ONLY supervised activity after 5:00 P.M. (with the exception of junior high study hall which closes at 6:00 P.M.) Students attending Teen Outreach or Youth Group must adhere to the following:

1. Students should not be left on campus on Wednesday afternoons with the assumption that they will attend youth group that evening. Parents must be responsible to ensure that their child actually attends the service.
2. Parents cannot drop their children off more than 15 minutes before Youth Group or a School/church activity is scheduled to begin. Likewise, all students must be picked up no later than 15 minutes after an activity has ended. Youth Group begins at 6:45 P.M. and is generally done by 8:00 P.M.

The School cannot be responsible for children who leave campus in an unauthorized fashion or who choose to ditch Youth Group. Students who are caught ditching may be asked not to return to Youth Group or Teen Outreach in the future. Likewise, demerits may be given for ditching as well as discipline for any type of inappropriate behavior.

WALKING HOME/OFF CAMPUS

The School does not permit students to walk home without written permission on file. Students may obtain a Release to Walk Home form from the administration office. Regardless of whether a student has permission to walk home or not, students are not allowed to walk off campus to different locations other than their homes. These locations include, but are not limited to McDonald's, Taco Bell, El Pollo Loco, 7-Eleven, El Taco Llama, and Subway. These policies are for the safety of the students.

BANQUETS

Students who invite a date from outside of the school must meet with Mr. or Mrs. Rasmussen and their proposed date no later than one week before the banquet. Additionally, students must complete a "Mandatory Banquet Agreement" form. Outside dates will be expected to follow Faith Baptist's dress code for the evening, including but not limited to, no facial hair, appropriate haircut, general behavior, and appearance. No outside dates are allowed for the Homecoming or Sports Banquets.

Students in grades 7 and 8 are prohibited from dating at banquets (i.e. boys cannot purchase tickets for girls, no couple pictures, and no corsages/boutonnieres are to be exchanged.) All high school class officers are required to attend the Junior/Senior Banquet.

BANQUET DRESS CHECK

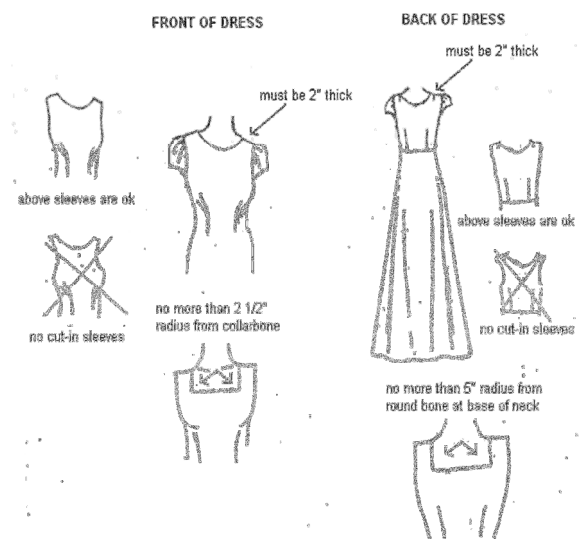
Dresses must be checked by the administration office before each banquet. If a dress is worn to the banquet that has not been checked and approved, 25 demerits may be given.

Many times parents ask where to buy dresses that will meet the requirements. We recently found a website that has an excellent selection of modest dresses: www.bettinasboutique.com and www.beautifullymodest.com. Although not every dress in the collection will meet our requirements, many of the dresses will or can be easily altered.

BANQUET DRESS REQUIREMENTS

The Junior-Senior Banquet dress guidelines are as follows:

1. *The neckline of the dress must be no lower than two-and-a-half inches down from the collarbone, providing the dress is not revealing.
2. *The back of the dress cannot be any lower than five inches down from the round bone at the base of the neck.
3. Sleeves may not be off the shoulders. The dress should cover a regular bra strap, and the width of the dress across the top of the shoulders can be no less than two inches.
4. Sleeveless dresses must not be "cut-in" off the edge of the shoulder.
5. Dresses should not be halter-style. It should not be necessary to wear a strapless bra.
6. The length of the dress is to be no shorter than the middle of the knee. All slits must be sewn to the middle of the knee.
7. The dress must allow for weight gain. Dresses with very straight skirts must fall straight from the hips. Dresses should not cup in the back or cling in any way. Also, skirts should not be so straight that your daughter cannot walk without difficulty. Dresses should not be so tight that they are revealing.



8. Sheer materials on your dress that are not consistent with these guidelines or the regular school dress code must be lined.
9. The dress must be consistent with our school dress code.
10. No belly or midriff may show, even when the arms are extended above the head.
11. Sweaters and jackets are permissible provided they are worn the entire evening.

CLASS OFFICERS

The following qualifications must be met and maintained by class officers.

1. A candidate must be a returning student.
2. Campaigning posters are allowed, but must be taken down by end of the school day on Friday.
3. An officer must maintain a C average or better and a minimum of a C in Bible. Additionally, a student must have earned at least a C in Bible the previous year. It is the student's responsibility to write a letter of resignation to the Administration and sponsor if he is not maintaining a C average at the end of a semester. No students may run for class office if he has not maintained a C average that semester or the semester before.
4. Any officer who accumulates 30 demerits in one semester must resign immediately. Students may not run for office if they have accumulated 30 or more demerits in the previous semester. Any student who is on disciplinary probation may not run for office.
5. Each student should wholly endorse every policy of Faith Baptist Schools, including the Code of Conduct found herein. Any student who cannot exhibit such a loyalty to Faith Baptist Schools, both on campus and off campus, should not accept the nomination to any student office in the School. Any student who does not exhibit compliance with the Code of Conduct of Faith Baptist Schools, both on and off campus, in word and deed, will not be permitted to run for or hold any office in the School.
6. Each student who is nominated for an office will be evaluated by the teachers and the Administration. On the basis of this evaluation, a student may or may not be permitted to run for office.
7. Each student who is nominated for an office will be required to write out his salvation testimony for the Administration.
8. Since Faith Baptist Schools feels that officers should agree to high standards of Christian living, we are requiring that each officer read and agree to sign the following statement:

Realizing the importance of my leadership position, I affirm:

1. I have received the Lord Jesus Christ as my personal Saviour.
2. I attend Sunday services at a fundamental Bible-believing church which believes and practices the following fundamentals of the Christian Faith:

The inspiration of the Bible, both of the Old and New Testaments; the creation of man by the direct act of God; the incarnation and virgin birth of our Lord and Saviour, Jesus Christ; His identification as the Son of God; His vicarious atonement for the sins of mankind by the shedding of His blood on the cross; His bodily resurrection from the dead; His power to save man from sin; the new birth through regeneration by the Holy Spirit; and the gift of eternal life by the grace of God.
3. I personally believe the above-stated fundamental doctrines.

4. I have convictions against watching television shows or movies that are not consistent with the following Scriptures:
 "I will set no wicked thing before mine eyes; I hate the work of them that turn aside; it shall not cleave to me."
 Psalm 101:3
 "Finally, brethren, whatsoever things are true, whatsoever things are honest, whatsoever things are just, whatsoever things are pure, whatsoever things are lovely, whatsoever things are of good report; if there be any virtue, and if there be any praise, think on these things." Philippians 4:8
5. I do not listen to any kind of rock music.
 "Speaking to yourselves in psalms, and hymns, and spiritual songs, singing and making melody in your heart to the Lord." Ephesians 5:19
 "I will sing with the spirit, and I will sing with the understanding also." I Corinthians 14:15b
6. I believe that the dress and hair standards revealed in I Timothy 2:9 and I Corinthians 11:14 as interpreted by Faith Baptist Schools are Scriptural. I am consistent on and off campus regarding the dress and hair regulations as found in the above Scripture.
7. I have been and will be loyal to Faith Baptist Schools, and will in no way criticize the Administration, teachers, policies, or rules. Instead, if I have a constructive criticism, I will go to the teachers or the Administration and will abide by their decisions.
8. I will actively participate in school-sponsored activities such as Bible, Speech, and Choral Programs; Open House; Prospective Parent Meetings; Homecoming; Candy Sale; graduations; etc.

If, in the opinion of the Administration, a student is disloyal in word or deed, on or off campus, the Administration will request the student's immediate resignation from the particular office they hold.

It is my understanding that the above standards are not merely for the nine months of the school year, but encompass the complete year and have been my convictions prior to my running for office.

STUDENT-BODY OFFICERS

Student-body officers must be juniors or seniors and must meet all of the above requirements for class officers.

EXTRA-CURRICULAR ACTIVITIES AND CHURCH-RELATED ACTIVITIES

Every student who participates in an extra-curricular activity must be picked up within 15 minutes of the conclusion of that activity. Even if your child will be staying for an evening church service, he must be picked up if he is not going to Teen Outreach immediately after his practice or game concludes.

ATHLETICS, CHEERLEADING, CHOIR, AND DRAMA (Also see Advanced Choir)

Participating in sports at Faith Baptist Schools is a privilege, not a right. Students who participate in athletic activities do so voluntarily. In order to try out and participate in athletics, choir, drama, or cheerleading, the student must be re-enrolled and meet the following requirements:

1. The student must have a passing grade in Bible.
2. The student must agree with the following statement:
 "I have been and will be loyal to Faith Baptist Schools, and I will not criticize the Administration, teachers, policies, or rules."
3. High-school students participating in sports must adhere to all CIF regulations and school probation agreements. Junior-high students participating in sports must maintain at least a 2.0 GPA or a C average.

4. In addition to the physical exam required by CIF, students with known medical conditions may also be required to receive a consent from their attending physician.

Please note, additional policies pertaining to the various programs will be discussed before tryouts. Students who participate in cheerleading are expected to cheer for both football and basketball.

ADVANCED CHOIR

Advanced Choir is open to students who meet the following qualifications:

1. Students in grades 9-12
2. Successful audition
3. Sight reading a plus

Students involved in both Choir and Advanced Choir will receive five credits. Half credit is only given to students in regular choir.

QUALIFICATIONS FOR DAY CAMP JUNIOR COUNSELOR POSITION

Students entering grades 9-12 may request to volunteer as a junior counselor over the summer as part of the Day Camp Program. To qualify, students must not have earned more than 30 demerits during the spring semester. Students who wish to volunteer must submit their name to the administration office on or after January 1.

FAMILY CODE/SIBLING DISCOUNT

To be eligible for the family discount, a parent must present a birth certificate or proof of legal guardianship to the School at the time of enrollment or re-enrollment. Any exceptions will be made at the discretion of the School Board.

FINANCIAL AID/DAY CARE WORKER QUALIFICATION

Financial Aid is available to families who qualify. Applications can be picked up from the Administration Office and must be returned by **June 1** for aid consideration for the fall semester and by **December 1** for aid consideration for the spring semester.

- Financial aid is not available to students in grades nine through twelve; however, the school does offer a work assistance program. Students who wish to participate in work assistance must have earned a "C" average on their report card the semester prior to working and must maintain a "C" average while employed. Additionally, a student on work assistance must not have earned more than 30 demerits during the semester prior to their employment or at any time during their employment. If you wish for your child to participate in work assistance, please complete the Financial Aid Application. Students on work assistance typically earn \$200 to \$300 per month, depending upon how many hours they work.
- All applicants must meet with the Financial Aid Committee.
- Any application received after the deadline will not be considered for assistance. An applicant who is granted assistance for the fall semester need not re-apply in December for the spring semester; however, he must submit a letter indicating if and how the family's financial status has changed. All applicants must submit a new financial aid form in June in order to be considered for assistance for the fall semester.
- Any applicant who is granted financial assistance will not receive more than a quarter of the tuition and must pay his portion of the tuition by the tenth of each month in order to avoid losing his financial assistance. All applicants must pay the registration fees and book fees.
- Financial assistance is offered on a semester basis only and is granted on the grounds of the family's financial need; the student's ability, behavior, and character; the school's availability of funds; and the applicant's payment history and the accuracy, completeness, and promptness in filling out the Financial Aid Application. All decisions are subject to the School Board's approval.
- In order for a family to receive assistance, both parents must be working full time or actively seeking full-time employment. Applicants who have been laid off from their position of employment must also submit proof of their job search.

- Financial aid is not available for students entering the K3 and K4 programs or for students entering a grade level that currently has a waiting list.

FAITH BAPTIST SCHOOLS UNIFORM DRESS STANDARDS (GRADES 7-12)

School uniform clothing must be worn at School and at all School functions, including field trips, unless otherwise stated. All students must maintain School uniform dress up to and including the last day of School, according to the School calendar.

If a student does not wear the School's uniform clothing, he will be subject to disciplinary action, including suspension from class. Specific disciplinary measures can be found in the 2011-2012 Handbook and Demerit Schedule.

DRESS CODE—ALL STUDENTS

Students must wear the School's uniform dress which can be purchased from the Dennis Uniform Company. The Dennis Uniform Company has provided a large variety of items for our students to wear, but you do not need to purchase each one. Non-uniform accessories must coordinate with the School uniform colors, which are **navy, red, white, and hunter green**. Each child must have at least 1 polo shirt with a Faith Baptist logo. The students will be required to wear the logo polo shirt on all field trips.

Students may not wear the following:

1. Hats/baseball caps/stocking caps
2. Sunglasses
3. Gloves/"ski" caps (except on excessively cold or windy days)
4. Tattoos/body markings/body piercings (permanent or temporary)
5. Form-fitting or revealing clothing
6. Gang-related clothing or accessories
7. Clothing styles that are extreme or inconsistent with the religious tenets of Faith Baptist Schools (music groups, occult, etc.)

GIRLS must present a wholesome, feminine appearance.

HAIR—Please refrain from any rock-inspired (rap, MTV, etc.) hairstyles. Hair must be long enough so that it does not appear to be a boy's haircut. Hair is not to be shaved.

Grades 7-8: Girls may not change their hair color in any way. If a girl has changed her hair color, her hair must be changed back to its original color. Hair extensions must also match a girl's hair color.

Grades 9-12: Girls may highlight their hair one shade lighter or darker than their natural hair color. Hair coloring must not be extreme in style. Hair extensions must also match a girl's hair color.

EARRINGS—If earrings are worn, they must be a matched set. In a wide earring, the diameter is to be no more than 1¼ inches. In dangling earrings, the length should be no more than 2 inches from the bottom of the earlobe. Only 1 earring should be worn on the earlobe of each ear, and earrings should not be worn in places other than the earlobe.

BRACELETS—No more bracelets than would measure 2 inches on the wrist may be worn. "Noisy" bracelets are not to be worn to School.

MAKE-UP/NAIL POLISH—Black nail polish may not be worn.

Grades 7-8: Only flesh-tone cover-up may be used.

Grades 9-12: Makeup may be worn if it is not excessive.

DRESS—Uniform dress must be worn at School and at all School functions, including field trips, unless otherwise stated. Skirts must be at least mid-knee or lower. Uniform clothing must not be oversized. Turtlenecks in School uniform colors may be worn. Layered shirts that are visible must be in School uniform colors: white, red, navy, or hunter green. T-shirts may not be worn, including class T-shirts and youth-group T-shirts. Girls may not wear hats. Color-coordinating "ski" caps and gloves may be worn on excessively cold or windy days. Girls may wear the Dennis skirt to classes, as long as the skirt meets the mid-knee or lower length requirement. Non-uniform School dress may be worn to sporting events.

Banquet dress requirements will be mailed home in September. Additionally, the dress requirements will be posted on the School website.

NYLONS, TIGHTS, & SOCKS—Tights or socks may be worn in School uniform colors only. Nylons also may be worn in these colors and in flesh tones. Leggings may be worn as long as they meet the boot or the sock. No other pants or leggings should be worn underneath the uniform skirt or skort.

SHOES—Tasteful, color-coordinating athletic, casual, or dress shoes may be worn. Shoes must be laced and tied (if applicable), and they must not be a style which the Administration deems inappropriate for school (hiking or combat boots, gang-related, etc.). Backless sandals with open toes, flip-flops, or high heels in excess of 3 inches may not be worn.

JACKETS/COATS/SWEATSHIRTS—All outerwear must be in keeping with the philosophy and religious tenets of the School (i.e., slovenly, oversized, rock-inspired, or gang-related outerwear may not be worn). The only outerwear that may be worn in the classroom is the Faith Baptist Schools' sweatshirt and jackets, or a solid navy sweatshirt. Other jackets may be worn to School and to and from class, but only the Faith Baptist Schools' outerwear or a solid navy sweatshirt may be worn in the classroom as an official part of the uniform. The only **sweater** or **sweatshirt** that may be worn **at any time** is the Faith Baptist Schools' sweater or sweatshirt, the Faith Baptist sports team outerwear, or a solid navy sweatshirt. Non-uniform sweaters and button-up blouses may not be worn as accessories over the uniform shirt.

NON-UNIFORM SCHOOL DAYS—Occasionally, we may have special days where costumes or casual, non-uniform dress is permitted. On these days, girls must wear dresses or skirts that are no shorter than the middle of the knee. Clothing that is sheer, tight, or revealing in any way must not be worn. No shorts, mini-skirts, tube tops, pants, tank tops, or midriff-baring dresses or tops may be worn. Sundresses may be worn only if a blouse is worn underneath. T-shirts which look like undershirts or have sayings, pictures, or words that are inconsistent with the philosophy or religious tenets of Faith Baptist Schools may not be worn. All other regular dress code rules must be followed.

BOYS must present a clean, masculine appearance.

HAIR—I Corinthians 11:14 teaches that it is a shame for a man to have long hair. At Faith Baptist Schools, all boys must have short haircuts that are tapered on the top, back, and sides. Hair is not to be shaved (not less than a "1" setting on the hair clippers) or shaped in such a way that it would not present an even, gradually tapered look. Braids, corn rows, and spiked hair would be inconsistent with this standard and are not permitted. Hair is not to be disproportionately longer on the top than on the sides ("step" haircut, extra long on top, and slicked back). Boys may not change their hair color in any way. If a boy has changed his hair color, his hair must be changed back to its original color. Please refrain from any rock-inspired (rap, MTV, etc.) hair styles. Sideburns must be neatly trimmed, and they can be no longer than the bottom of the ear opening. Facial hair, including moustaches and beards, are not permitted.

DRESS—Uniform clothing must be worn at School and at all School functions, including field trips, unless otherwise stated. Uniform clothing must not be oversized. Belts must be worn with pants, but studded belts are not allowed. White, red, green, or navy turtlenecks may be worn. Layered shirts that are visible must be in School uniform colors: white, red, navy, or hunter green. T-shirts may not be worn, including class T-shirts and youth-group T-shirts. Boys may not wear hats, hoods, stocking caps, earrings, bracelets, or necklaces. Color-coordinating "ski" caps and gloves may be worn only on excessively cold or windy days. All boys are required to wear Dennis Uniform pants that have the Dennis Uniform Company tag. Non-uniform school dress may be worn to sporting events.

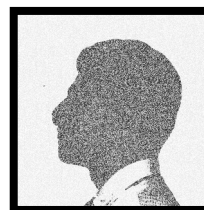
SOCKS—Socks must be worn with shoes. Socks may be worn in School uniform colors only.

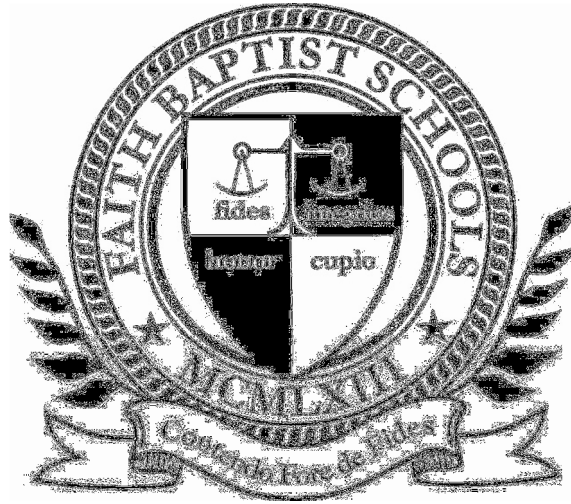
SHOES—Tasteful, color-coordinating athletic, casual, or dress shoes may be worn. Shoes must be laced and tied (if applicable), and they must not be a style that the Administration deems inappropriate for school (hiking or combat boots, gang-related, etc.). Sandals may not be worn.

JACKETS/COATS/SWEATSHIRTS—All outerwear must be in keeping with the philosophy of the School (i.e., slovenly, oversized, rock-inspired, or gang-related outerwear may not be worn). No denim jackets or flannel jackets are permitted. The only outerwear that may be worn in the classroom is the Faith Baptist Schools' sweatshirt and jackets, or a solid navy sweatshirt. Other jackets may be worn to School and to and from class, but only Faith Baptist outerwear or a solid navy sweatshirt may be worn in the classroom as an official part of the uniform. The only **sweater** or **sweatshirt** that may be worn at any time is the Faith Baptist Schools' sweater or sweatshirt, the Faith Baptist sports' team outerwear, or a solid navy sweatshirt. Non-uniform sweaters and button-up shirts may not be worn as accessories over the uniform.

NON-UNIFORM SCHOOL DAYS—Occasionally, we may have special days where costumes or casual, non-uniform dress is permitted. On these days, tank tops may not be worn. Shorts that are no shorter than mid-thigh and no longer than the knee may be worn. Pants must have legs that are traditional (not baggy), classic cut. Blue jeans may be worn, but they must not be baggy or torn. T-shirts that look like undershirts or have sayings, pictures, or words which are inconsistent with the religious tenets of Faith Baptist Schools may not be worn. All other regular dress code rules must be followed.

EXAMPLE OF A BOY'S HAIRCUT—Kindly note that the hair is tapered in layers on the back and sides. It is NOT SHAVED in part or in total. Hair is not to be disproportionately longer on the top than on the sides, such as "step," long hair on the top of the head, "slicked back," etc.





**JUNIOR- & SENIOR-HIGH SCHOOL HANDBOOK
SIGN-AND-RETURN 2011-2012**

I understand that the 2011/2012 Junior- and Senior-High School Handbook is posted on the schools website at www.faithbaptistschools.com. ***I understand that it is my responsibility to be familiar with every School rule as stated in the handbook.***

Parent's Signature

Date

Student's Signature

Date

Student's Name (Printed)

Grade/Section